

Public Document Pack

Mid Devon District Council

Scrutiny Committee

Monday, 19 June 2017 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Monday, 17 July 2017 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr F J Rosamond
Cllr Mrs H Bainbridge
Cllr Mrs C P Daw
Cllr T G Hughes
Cllr Mrs J Roach
Cllr T W Snow
Cllr N A Way
Cllr Mrs B M Hull
Cllr Mrs G Doe
Cllr Mrs A R Berry
Cllr J L Smith

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1 APOLOGIES AND SUBSTITUTE MEMBERS

To receive any apologies for absence and notices of appointment of substitute Members (if any).

2 PUBLIC QUESTION TIME

To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

3 MINUTES OF THE PREVIOUS MEETING (Pages 5 - 12)

To approve as a correct record the Minutes of the last meeting of this Committee (attached).

The Committee is reminded that only those members of the Committee present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.

4 **DECISIONS OF THE CABINET**

To consider any decisions made by the Cabinet at its last meeting that have been called-in.

5 **MEMBER FORUM**

An opportunity for non-Cabinet Members to raise issues.

6 **CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements that the Chairman of Scrutiny Committee may wish to make.

7 **UPDATE REGARDING CROSSPARKS** *(Pages 13 - 16)*

To receive a report that was delivered to Templeton Parish Council on 24 May 2017 regarding Crossparks, Templeton.

8 **LEADERS ANNUAL UPDATE** *(Pages 17 - 22)*

To receive a report from the Leader providing Members with an update on performance against the Corporate Plan and local service targets for 2016-17.

9 **REVENUE AND CAPITAL OUTTURN 2016/17** *(Pages 23 - 60)*

To receive a report from the Director of Finance, Assets and Resources presenting the revenue and capital out-turn figures for the financial year 2016/17.

10 **COMMUNITY SAFETY PARTNERSHIP ANNUAL REPORT** *(Pages 61 - 72)*

To receive a report providing the Committee with an oversight of the Community Safety Partnership, including an overview of the working relationships of partner agencies and the delivery of activities against the community safety priorities.

11 **IDENTIFICATION OF ITEMS FOR THE NEXT MEETING**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

Performance and Risk

Cabinet Member for the Environment
RIPA six monthly update
Whistleblowing 6 monthly update

Note: - this item is limited to 10 minutes. There should be no discussion on items raised.

Stephen Walford
Chief Executive
Friday, 9 June 2017

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Julia Stuckey on:

Tel: 01884 234209

E-Mail: jstuckey@middevon.gov.uk

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MID DEVON DISTRICT COUNCIL

MINUTES of a **MEETING** of the **SCRUTINY COMMITTEE** held on 22 May 2017 at 2.15 pm

Present

Councillors

F J Rosamond (Chairman)
Mrs H Bainbridge, Mrs A R Berry,
Mrs C P Daw, Mrs G Doe, T G Hughes,
Mrs B M Hull, Mrs J Roach, J L Smith,
T W Snow and N A Way

Apologies

Councillor(s)

S G Flaws

Also Present

Officer(s):

Andrew Pritchard (Director of Operations), Stephen Walford (Chief Executive), Sally Gabriel (Member Services Manager) and Julia Stuckey (Member Services Officer)

1 ELECTION OF VICE CHAIRMAN

RESOLVED that Cllr T G Hughes be elected Vice-Chairman of the Committee for the municipal year 2017/18.

2 APOLOGIES AND SUBSTITUTE MEMBERS

Apologies were received from Cllr S G Flaws.

3 PUBLIC QUESTION TIME

There were no questions from the members of the public in attendance.

4 MINUTES OF THE PREVIOUS MEETING

The minutes of the last meeting were approved as a correct record and **SIGNED** by the Chairman.

5 DECISIONS OF THE CABINET

The Committee **NOTED** that none of the decisions made by the Cabinet at its last meeting had been called in.

6 MEMBER FORUM

Discussion took place regarding Crosssparks, which had been an agenda item at the previous meeting, and a meeting that had taken place with Devon County Council and Public Health England on 24th April. Officers had been in attendance, and the Ward Members had asked to attend. An update from this meeting was requested. Members also requested that a thorough report regarding Crosssparks be on the agenda for the next meeting.

7 MEETING MANAGEMENT

The Chairman proposed that item 8 on the agenda be taken before item 7.

8 LOCAL POLICE INSPECTOR

The Chairman welcomed Sector Inspector Steve Bradford and Sergeant Mike Warriner to the meeting. The following questions were asked:

How can the Force continue to defend their woeful front line officer levels when a burglary in progress, 50 yards from Tiverton Police Station was not attended, resulting in the offenders returning a second time to remove more property, even though reported on both occasions by the public?

Inspector Bradford informed Members that the force had been going through a restructure and reduction in officer numbers for a number of years. He could not defend the fact that the burglary was not attended but confirmed that his officers had been committed to other incidents at the time. He had reviewed the incident and was using it in order to improve future service. He confirmed that the crime was now being investigated. With regard to numbers Inspector Bradford informed the Committee that numbers of officers had fallen, that funding cuts had to be dealt with and that restructuring had taken place. He was therefore looking at how best to deploy the resources he had and was considering the use of different types of response. Specialist resources would be drawn on and going forward he would be considering how best to deal with situations and how to make best use of resources available.

What is your view of the night time Economy in the three towns -Tiverton, Cullompton and Crediton? Are there problems?

Inspector Bradford informed the Committee that he had spoken to the Licensing Officer who confirmed that problems regarding the night time economy within the main towns had lessened. He reported that there were the expected alcohol and alcohol related incidents but that the numbers of incidents had reduced. Officers were deployed as and when incidents occurred and at times of high demand, such as bank holidays, officers were on patrol. Cullompton and Crediton did not have nightclubs but Tiverton did and officers worked with the Licensee and Licensing Officers regarding this.

Is MDDC proactive enough?

The Inspector considered that they were and that there was a good relationship between the Police Licensing Officers and Mid Devon's Licensing Officers. Joint visits to premises were undertaken. Police Officers also worked in partnership with officers from the Housing Service regarding anti-social behaviour.

What are your policing priorities?

Inspector Bradford responded that he had to be able to deal with incidents as they happened so there was an element of reaction but there was also an understanding of what was happening and where it was necessary to put patrols or work with

partners or preventative work. Priorities had changed over the last few years and issues such as organised crime and safeguarding children had become priorities. Officers were dealing with issues such as child sexual exploitation and modern day slavery. There was a change in emphasis but policing was still about looking after people.

The Inspector was asked how the removal of the Police Community Safety Officer would affect the service provided and he replied that his neighbourhood teams were working on safeguarding and long term problem solving. He outlined the resources available in the district and explained that there was a need to maintain a visibility but also to deal with ongoing incidents.

Many express concern about the absence of community policing, particularly in rural areas, and the poor response from 101 when situations are reported. Do you share those concerns?

The Inspector said that policing had changed and that resources were drawn towards the centre. Officer time was better spent carrying out duties rather than attending Parish Council meetings, to which a report could be sent, freeing up officer time. The urban areas had more issues.

Tiverton Station was a very intimidating place. Many police officers were often present but offered no access for the public except for a very public and exposed external telephone to report concerns. The PCC said that she would look into making access more "customer friendly" Is there likely to be any action on this?

The Inspector informed Members that methods of contacting the force were changing. The public were urged to use the 101 line and email. The Force was considering office-sharing in some areas, with local councils, but this was not currently planned for Tiverton, he did however agree that the Authority needed to listen to concerns.

Please could Parish Councils have a direct line number to report crime, when there is an emergency, rather than going through the 101 service?

The Inspector informed the Committee that this was not something that he would be considering and he explained that it was better for callers to use the Force system so that calls were registered and prioritised.

Discussion took place regarding:

- The recent burglary near to the Police Station and an explanation from Sergeant Warriner regarding the allocation of resources at the time of the incident;
- The reporting of parking issues and the need for the Police to prioritise their workload;
- The suggestion that Councillors provide photographic evidence of parking issues that could then be taken up by Police officers;

- The fact that officers were dealing with higher profile incidents that were not visible to the public in the way that parking issues were but were higher priority due to their seriousness;
- The increase in cybercrime and identity theft and the work that was being undertaken to combat this by prevention;
- The constant review of back office functions and the move towards mobile data working;
- Specials, and what was being done to recruit them in the District;
- The recent high profile resignation of a female officer in the area and programmes that were in place to look after the welfare of officers.

The Chairman thanked Inspector Bradford and Sergeant Warriner for their attendance.

9 **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman informed Members that he had received a letter and note from Mel Stride MP regarding the matter of the 5 year land supply that the MP was planning to discuss with the Secretary of State. He confirmed that this matter would be discussed if he was re-elected at the General Election.

10 **PARISH LIAISON WORKING GROUP**

The Committee had before it a report * from the Parish Liaison Working Group.

At its meeting on 19th August 2016 the Committee had resolved to form working group following a report from a Parish Council that they had not received important information which Parishes in East Devon had received. Members considered that more information should be passed to Town and Parish Councils and in particular that there had been a lack of information regarding Planning Enforcement. The Committee had agreed that information and contact with Town and Parish Councils had reduced over recent times.

The Working Group consisted of Cllr F J Rosamond, Cllr Mrs G Doe and Cllr A R Berry. The Working Group was assisted by Sally Gabriel, Member Services Manager and Julia Stuckey, Parish Liaison Officer.

The Member Services Manager outlined the contents of the report, explaining that the officer who had undertaken Parish Liaison in the past had been moved to different projects a number of months prior to the formation of the working group and that her work regarding Towns and Parishes had not been covered. As a budget saving exercise this work had since been transferred to the Member Services Team, with a team member being appointed as Parish Liaison Officer, and that this would allow the team to better communicate with Towns and Parish as well as District Councillors.

The Parish Liaison Officer had proposed some means of improving communication with Towns and Parishes and some of these had been implemented. The Town and

Parish Newsletter had been reinstated and the towns and parishes had been asked to contribute good news stories. Some joint training had taking place with regard to iPads and social media.

Cllr Doe reported that she had taken a delegation of Parish Councillors from Lapford to Uffculme to meet with Councillors there who had set up a café in the square. She reported that all concerned had found it to be a worthwhile exercise and that she would provide an update on this for the Town and Parish Newsletter.

The Working Group had been pleased with the work that had been undertaken and had put forward some recommendations for further improvement.

Discussion took place regarding:

- The Chairman of the Council visiting Town and Parish Councils throughout the year;
- The need for Members to be kept informed so that they could in turn update Town and parish Councils;
- The benefit of Members attending local meetings to keep them up to date.

The Committee reviewed the recommendations from the group and it was **RESOLVED** that:

- Parish Councils be asked to share 'good news' with other towns and parishes via the newsletter;
- Silverton Parish Council be asked to share information regarding their Neighbourhood Plan with others via the newsletter;
- Uffculme Parish Council be asked to share good news regarding their 'café in the square';
- A Parish Clerk be invited to write a 'profile of a clerk';
- A couple of Members had been identified as not attending or cascading information to their Parish Councils and the Member Services Manager would speak to them regarding this;
- An item be placed in WIS to remind all Members of the importance of liaising with towns and parishes;
- A report be put together for the Scrutiny Committee to update them.

And it was further **RESOLVED** that:

- That a method of keeping Ward Members informed be implemented regarding matters pertaining to their Ward.

(Proposed by the Chairman)

Note: - Report * previously circulated and attached to Minutes.

11 MEMBER DEVELOPMENT SIX MONTHLY UPDATE

The Committee had before it a report* from the Member Services Manager regarding Member Development.

The officer outlined the contents of the report, highlighting the fact that the South West Charter for Member Development had been secured for a further three years following a lengthy evidence gathering exercise which also included Members and senior officers attending interviews with the examining board. Reassessment to secure the Charter took place in 2014 and again in April of this year by the Chief Executive and Head of Learning at South West Councils, alongside a Councillor from Bristol City Council.

Feedback regarding the Charter included positive comments for the parish liaison work being undertaken, additional work that could be undertaken if Charter Plus should be sought in three years' time, suggestions that there was a need for Members to continue learning and strategic links to corporate priorities.

The report also included information regarding training delivered, the need to revisit personal development plans and future development opportunities.

The officer further informed Members that the Member Development Group had asked officers to try and establish what barriers there were to training and to survey preferred timings for Member briefings.

Mid-term training was planned for Scrutiny and Policy Development Groups (PDG's). The Peer Review had identified the need for the PDG's to become more strategic.

The Chief Executive highlighted the importance of Member attendance at briefings and stressed the need for Members to have full information when challenging officers. He informed the Committee that he was writing a discussion paper for the PDG's and their Chairmen, which would be reviewed by the Programming Panel. This paper would scope how the Groups should go about their business and how they could become more involved in policy development. The Chief Executive went on to suggest that in order to remove conflict from an officer leading a team and reporting to the Committee a research officer could undertake work on behalf of Members and report back independently.

Discussion took place regarding:

- Attendance at briefings;
- The cultural change needed;
- Crediton Leisure centre and remote attendance at briefings;
- Personal Development Plans could be used to discuss attendance.

Members requested that their thanks to the Member Services Manager and her team be **NOTED**.

Note: - Report * previously circulated and attached to Minutes.

12 COMMUNICATIONS WORKING GROUP

The Chairman of the Communication Working Group informed Members that the Group had carried out one consultation in Tiverton. He reported that the Group had been pleased with the response and that residents had appeared happy to speak and it was not all 'doom and gloom'. Further consultation would be taking place in Crediton and Cullompton and Ward Members were invited to attend.

13 PERFORMANCE AND RISK

The Committee had before it a * report providing Members with an update on performance against the Corporate Plan and local service targets for 2016-17 as well as providing an update on the key business risks.

The Audit Team Leader was unable to attend the meeting so had asked that any questions regarding this report be forwarded to her for response following the meeting.

The Committee reviewed the report and the following was discussed:

- Instances where an injunction had been required to gain entry into a tenant's house for gas testing. It was **AGREED** that the Housing Service be asked to consider external points for testing;
- Whether or not Food Safety Certificate information regarding who had passed the course could be available to view on the internet;
- Empty shops in the District and whether or not there was any correlation with car parking fees;
- Whether Legionella testing was undertaken in Council Housing?

Note: - * Report previously circulated and attached to Minutes.

14 IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS

Peer Review
Crosspark Farm update
Leaders Annual Report
Performance and Risk
Community Safety Partnership Annual Report

(The meeting ended at 4.08 pm)

CHAIRMAN

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Update briefing on Cleave Farm and Crossparks, Templeton



Scrutiny Committee June 2017

1.0 Introduction

- 1.1 This is an update following on from the briefing to MDDC Scrutiny Committee on 10 April, as delivered to Templeton Parish Council on 24 May 2017 by Cllr Andrew Moore.
- 1.2 Complaints have continued to be received by Environmental Health (EH), falling into two broad categories – nuisance odour from spreading and odour and ill-health symptoms being linked to emissions from material in the Crossparks pit.

2.0 Spreading and odour nuisance

- 2.1 Complaints were received from the Palm Springs area focussing on spreading around the property quite intensively over the Easter holiday period. EH established that spreading in this manner was contrary to acceptable best practice and also had the potential to cause a statutory nuisance.
- 2.1 Consequently, a formal Abatement Notice was served under the nuisance legislation prohibiting spreading of any slurry, manure or anaerobic digestate in specified fields on weekends or bank holidays. The notice came into effect on 26 April in advance of the first May bank holiday with a mandatory 28-day appeal period. To date the notice has not been appealed (final appeal date of 24 May) and has also been complied with.

3.0 Crossparks pit

- 3.1 During the last two months, complaints and diary logs have continued to be received, mainly from the occupants of the two properties closest to the pit – Palm Springs and Mount Pleasant. These outline various health complaints and also report impactful odours.
- 3.2 The pit activity has varied throughout this period, from being full with a mix of slurry and digestate to being part or near empty. We have not been able to establish a clear correlation between complaints and activity. On some occasions reports from residents have been co-incidental with a recent fill and/or mix of material in the pit for example and other occasions have however also been reported when the pit has not been refilled recently and was substantially empty.

- 3.3 EH have derived a comprehensive monitoring programme. This programme was technically reviewed in advance and endorsed by the expert authority, Public Health England (PHE - specially their Chemical and Environmental Hazards Division at Chilton).
- 3.4 Under this programme, MDDC EH officers have themselves carried out:
- Gas monitoring directly over the pit using sensitive, calibrated monitoring equipment provided on loan. Monitoring was for Hydrogen Sulphide, Methane, Carbon Monoxide in addition to assessing levels of Oxygen and Carbon Dioxide (if levels of these latter gases was found to be suppressed below normal it would be indicative of other gases being present).
 - 76 gas samples were taken over the pit with no methane or hydrogen sulphide detected; levels of the other gases were normal
 - An additional 45 odour assessments in the locality with statutory odour nuisance not found in connection with material being stored in the pit
 - Undertaken sampling of untreated water from the private supplies at Mount Pleasant and Palm Springs for the full bacteriological and chemical (inorganic/organic) suite of tests available. No adverse chemical results were found and the bacteria levels were normal for any untreated private water supply
 - Also taken samples of the mains water from the same properties and tests with all results being negative and/or acceptable
 - Reviewed other potential sources and pathways for exposure with the potential to cause harm to health or nuisance with nothing identified for concern or further assessment
- 3.5 Also as part of the monitoring programme, MDDC have commissioned independent, accredited third-party gas monitoring at a property close to the Crossparks pit. This was undertaken both outside and inside the property continuously over a two-week period and we await the verified results of that sampling.
- 3.6 Activity at the pit was outside of EH control during the above monitoring, however it commenced immediately followed a period of refilling, mixing and subsequent emptying of the pit, concluding with a period of the pit use being dormant and material levels were very low. This pattern of use was not atypical with other periods observed previously including when complaints have been received
- 3.7 EH officers have continued to advise residents to report any clinical symptoms directly to their GP.

4.0 The next steps

- 4.1 We will continue to monitor compliance with the spreading notice and collate information in respect of the pit. Further correspondence has been received from one complainant at point of drafting this update and will be reviewed in due course. The

outstanding monitoring results will be considered when they are available as outlined below.

- 4.2 EH will also continue to undertake nuisance investigations including site visits where possible.
- 4.3 In April, a multi-agency meeting between Public Health Manager/Director of Operations (MDDC) and representatives from PHE, Environment Agency (EA) and DCC Public Health was held to discuss issues around the Crossparks pit. It was agreed:
- PHE would review all MDDC diary logs received to date and correlate with location and any known activity information on our case file. This review has been completed and EH are awaiting feedback
 - PHE will review all monitoring results when available and advise MDDC of any significance. This will in turn be related fully to the residents of Palm Springs
 - EA will undertake a further sample of material from the pit (date tbc)
 - With the permission of the occupants, all MDDC monitoring results will be shared between the agencies

Simon Newcombe, Public Health and Professional Services Manager

24th May 2017

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SCRUTINY COMMITTEE 19 JUNE 2017:

ANNUAL REVIEW AGAINST THE CORPORATE PLAN FOR 2016/17

Cabinet Member Cllr Clive Eginton
Responsible Officer Chief Executive, Stephen Walford

Reason for Report: To provide Members with an update on performance against the corporate plan and local service targets for 2016-17.

RECOMMENDATION: That the Committee reviews the Performance and feeds back any areas of concern to Cabinet.

Relationship to Corporate Plan: Corporate Plan priorities and targets are effectively maintained through the use of appropriate performance indicators and regular monitoring.

Financial Implications: None identified

Legal Implications: None

Risk Assessment: If performance is not monitored we may fail to meet our corporate and local service plan targets or to take appropriate corrective action where necessary.

Equality Impact Assessment: No equality issues identified for this report.

1.0 Introduction

- 1.1 The Current Corporate Plan covers the period April 2016 until March 2020; it was approved by Cabinet at its meeting on 11 February 2016. This is the first Annual report on progress against this plan.

2.0 Environment PDG

- 2.1 Aim 1- Increase recycling and reduce the amount of waste

Residual household waste per household (measured in Kilograms) was 12% lower than for 2015/16 at 374kg and % of household waste reused, recycled and composted was 53.3% compared to 50.6% in 2015/16 (SW average was 46.7%). The Net annual cost of waste service per household reduced from £60.88 to £56.37 i.e. 7% against a target of 20% over 4 years.

The depot move to Carlu Close has at last enabled the **Waste and Recycling** services to be on one site and also reduced the mileage of their vehicles.

The Council also successfully negotiated a basis for sharing savings made because of the extended recycling scheme with Devon CC. This will see the

council gain from further reductions in landfill, and is an excellent example of the waste collection authority (MDDC) working with the waste disposal authority (DCC) in order to generate mutually-beneficial savings.

2.2 Aim 2 – Reduce our carbon footprint

The performance indicator: to improve energy efficiency and continue to reduce consumption by 0.5% post degree day adjustment was below target this year. The Council made all the big gains it could in this area in previous years by installing Air Handling Units, a Biomass Boiler, Solar PVs etc. across our sites. Smaller gains are being made now e.g. by changing to LED lighting and the council continues to look at ways to reduce our operational footprint as well as carbon emissions.

2.3 Aim 3 – Protect the natural environment

The recommendations of the Low Emission Strategies partnership were incorporated into the Local Plan. The Climate Strategy and Action Plan were agreed by Cabinet in April 2016.

3.0 **Homes PDG**

3.1 Aim 1 – Build more council houses

Due to issues with the building contractor, there have been no new Council Houses built in 2016/17. However, a new contract has been agreed with a different supplier, and they have given completion dates on the outstanding projects in Birchen Lane and Palmerston Park, as 17/11/17 and 18/05/18 respectively.

3.2 Aim 2 – Facilitate the housing growth that Mid Devon needs, including affordable housing

A major exercise by the **Private Sector Housing** team of inspecting all those properties that had been empty for 2 years or more was carried out; as a result a revised empty homes plan was implemented from September 2016. This has proven to be extremely successful with 33 empty homes being brought back into use against an annual target of 15 for 2016/17. Bringing back empty homes into use also generates New Homes Bonus, so this is a significant gain for the council.

3.3 Aim 3 – Planning and enhancing the built environment

Various SPDs were adopted; the Solar Supplementary Planning Document; Refuse Storage for New Residential Properties and A Design Guide for the Tiverton Eastern Urban Extension.

3.5 Other

Our **Housing Service** Continues to perform well and is in the top quartile for many performance indicators **Rent Collected as a Proportion of Rent Owed** was over 100% for the fourth consecutive month in March 2017 (including arrears brought forward).

The Council purchased and fitted out a shared house in Tiverton for young people who are at risk as a result of threatened or actual homelessness. The council's **legal** team assisted with successful applications for injunctions relating to anti-social behaviour and also access for the purposes of gas safety/electrical testing.

In 15/16 there were a total of 288 houses completed across the district, with a further 347 starts (under construction). There is still a significant deficit between permissions granted and build-out rates, with 15/16 seeing the highest number of permissions in 14 years. This contributed to the council securing £1.8m in new homes bonus funding.

The figures for 16/17 are not yet available.

In 2016-17 the adaptations team completed 78 Disabled Facilities Grant Adaptions with a team of 3 operatives.

4.0 **Economy PDG**

4.1 Aim 1 - Attract new businesses to the District

The **Economic Development** team has successfully attracted inward investment into employment sites for both new and existing businesses generating circa 300 FTE opportunities.

4.2 Aim 2 - Focus on business retention and growth of existing businesses

The council is assisting with workforce and other matters for expanding businesses as part of the shared approach across the 4 Greater Exeter authorities.

4.3 Aim 3 - Improve and regenerate our town centres with the aim of increasing footfall, dwell-time and spend in our town centres

For empty shops, end of year reporting numbers in each of the 3 main towns were down to the same level as last year. All three PIs were met or were better than target. However, since April 2017 this position has deteriorated and work is underway to re-let vacant units.

4.4 Aim 4 - Grow the tourism sector

Tiverton Pannier Market won Devon Life Best Food Event of the Year for Electric Nights.

Property Services delivered the William St Coach Park. The Tiverton Information Centre has taken modest coach bookings so far this year but is looking into ways to increase awareness of the facility.

4.5 Other

The 4 Greater Exeter authorities continue to work collaboratively on business enquires and in November 2016 the council formally adopted the Exeter and Heart of Devon Joint Economic Strategy.

5.0 **Community PDG**

5.1 Aim 1 - Work with local communities to encourage them to support themselves

Play areas were transferred to various town and Parish Councils.

5.2 Aim 2 – Work with Town and Parish Councils

Member Services have appointed a Parish Liaison Officer; it has been noted that communication with Towns and Parishes has been improved and the Town and Parish Newsletter has been reinstated.

5.3 Aim 3 – Promote physical activity, health and wellbeing

Leisure have carried out a refit of the wetside areas at EVLC/LMLC and the number of users of the 3 Leisure centres was over 100,000 more than for 2015/16. In addition, the Public Health Strategy was adopted.

A new play area was installed at Wilcombe utilising £25k of s106 funding; ensuring local communities benefit from development in their area.

5.4 Other

Compliance with food safety law is just below the target for 90% for all food premises, this is distinct from the Food Hygiene Rating Scheme (Scores on the Doors) for which 86% scored the maximum of 5 compared to 51% in 2010 when the scheme was introduced. **Public Health** also secured a major food prosecution and successful Proceeds of Crime Act (POCA) application in an illegal meat case.

Community Safety took part in on-line safety and grooming awareness training via sessions at schools across Devon which has upskilled around 180 teachers and support assistants, social workers and school nurses.

The council's bereavement service achieved the **Silver Award** in the Charter for the Bereaved; assessing standards in bereavement services and cemetery management.

6.1 **Corporate**

6.1 Overarching priorities:

Efficiencies and value for money, digital transformation and Staff and Member development were identified as priorities for the Council as a whole.

In March 2017, we invited an external team from other local councils to Mid Devon to investigate, explore and analyse the way we operate. This review was headed by the Local Government Association as part of their sector-led improvement programme and is something that all councils participate in every 4-5 years.

The **Corporate Peer Challenge report** identified the extent to which we have radically-improved and confirms that we are in a strong position to address future challenges. It's reassuring to know we're well-equipped for the changes and challenges ahead, and acknowledgement should be given to all the elected members and officers that have worked so hard to deliver this improvement in council performance. The review identified a number of recommendations that the council could consider to drive future performance – the Chief Executive will be taking a report to scrutiny in August outlining how the council intends to take these recommendations on board.

- 6.2 In terms of property efficiency, the council, primarily through its **Property Services** and **ICT** teams, facilitated the DWP moving into Phoenix House in October 2016. This is a better use of our building and provides a more joined-up service to customers.
- 6.3 An Architectural Design Competition was run for the development at the rear of Tiverton Town Hall and the Town Hall itself was transferred to Tiverton Town Council.
- 6.4 **Customer Services** exceeded their PIs for number of calls answered and number of customers seen within SLAs, as well as improving the council's FOI responses and information available on our website. The council has increased social media output by over 200%.
- 6.5 Marking a significant change in driving customer behaviour, the average number of visitors to our offices has gone from 4,191 to 2,761 per month this year and digital payments from 3,591 to 5,797. The council continues to seek easier ways for our customers to do business with the council, and to automate transactions wherever possible, while maintaining the ability for customers to have meaningful conversations to deal with complex issues.
- 6.6 The **Local Plan** was submitted to the Inspector on time. The Performance Planning Guarantee determined within 26 weeks was below target but applications determined within 13 weeks were well above the required target and the average for the South West (LGInform). **Planning** gained Garden Village status for a proposed development East of Cullompton.

- 6.7 **Member Services:** The South West Charter for Member Development was originally awarded to the Council in November 2010 following a lengthy evidence gathering exercise. Reassessment to secure the Charter took place in April of this year by the Chief Executive and Head of Learning at South West Councils, alongside a Councillor from Bristol City Council. We are pleased to secure the Charter for a further three years, and work is underway to continue member development programmes in light of new considerations and the recent peer review.
- 6.8 **HR** launched a mandatory Management Development Programme for all managers. Mental Health First Aid courses were run and procedures were implemented to protect lone working employees.
- 6.9 **Procurement** delivered training on the Public Contract Regulations 2015 to all Officers with a responsibility for procurement of contracts.
- 6.10 The **Council Tax** collection rate was 98.1% for the last 2 years while for **NNDR** (national non domestic rates, or 'business rates') it was 102.4% compared to 99.1% for last year.
- 6.11 A **Building Control Partnership** was set up with North Devon Council; go live was April 17 but an enormous amount of work over 2016/17 went into making this happen.
- 6.12 For the ninth consecutive year the council has been presented with a Gold Performance Award in recognition of the management of its **Local Land and Property Gazetteer**.

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Circulation of the Report: Leadership Team and Cabinet Member

SCRUTINY COMMITTEE 19 June 2017

REVENUE AND CAPITAL OUTTURN 2016/17

Cabinet Member Cllr Peter Hare-Scott
Responsible Officer Director of Finance, Assets & Resources: Andrew Jarrett

Reason for Report: To present the revenue and capital outturn figures for the financial year 2016/17.

RECOMMENDATION(S): That Scrutiny Committee note the contents of the report.

Relationship to the Corporate Plan: The financial resources of the Council impact directly on its ability to deliver the corporate plan prioritising the use of available resources carried forward from 2016/17. All future spending will be closely linked to key council pledges from the updated corporate plan.

Financial Implications: Good financial management and administration underpin the entire document.

Legal Implications: None.

Risk Assessment: Regular financial monitoring information mitigates the risk of over or underspends at year end and allows the Council to direct its resources to key corporate priorities.

Executive Summary of 2016/17 Income and Expenditure

The table below gives an overview of the movements during the year on the key operational balances of the Council and then shows the closing cash position which will be reflected in the end of year Accounts. (Note - These movements assume that all proposed recommendations are agreed, except for the General Fund balance.)

	31/3/16	In year movement	31/3/17
General Fund	(£2,211k)	(£30k)	(£2,241k)
Housing Revenue Account	(£2,000k)	£0k	(£2,000k)

1.0 Introduction

- 1.1 The Council has continued its strategic decision to reduce costs, without adversely affecting service delivery, evidenced by the on-going commitment to further reduce employee costs (especially in back office services) during the year improve efficiencies and maximise income opportunities. This strategy has seen us deliver an overall General Fund (GF) surplus of £30k (see Appendix 1).
- 1.2 During the budget setting process we continue to ensure that revenue budgets are set on a robust basis and take a prudent view of the likely levels of income and expenditure.

- 1.3 Members of the Audit Committee should note that the outturn report is basically a set of management reports that show the final cash related position on all service areas. The Finance Team then have to turn these management reports into the statutory financial statements which are subject to a wide number of complex accounting rules that often significantly change the final picture of a service's financial position for the year. However, it is important to note that the bottom-line profit or loss for the year remains constant.

2.0 The General Fund Reserve

- 2.1 This is the major revenue reserve of the Council. It is increased or decreased by the surplus or deficit generated on the General Fund in the year. This reserve held a balance of £2,211k as at 31/03/16. In 2016/17, a small surplus has occurred after accounting for all necessary transfers to/from Earmarked Reserves (EMRs).
- 2.2 Detailed budget monitoring reports were provided to both senior managers and members throughout 2016/17. This monitoring focused on significant budget variances (+/- £10k), included remedial action where necessary and estimated an overall outturn position. The final written monitoring report considered by the Cabinet gave a detailed position at 31 December 2016 and predicted an end of year deficit of £64k for the General Fund. Therefore the final position improved by £94k.
- 2.3 The table below shows the overall budget, actual and variance, summarised for 2016/17.

Service	2016/17 Budget £	2016/17 Actual £	Variance £
Total Cost of Services	9,551,510	10,049,664	498,154
Total Budgeted Expenditure	(982,000)	(1,500,472)	(518,472)
TOTAL FUNDING	(8,569,510)	(8,579,234)	(9,724)
NET INCOME AND EXPENDITURE	0	(30,042)	(30,042)

- 2.4 A detailed explanation of all the key variances is shown in Appendix 2, service by service. Inevitably, within a service, there are often variances which compensate. Some areas may create savings which in turn can be partly or fully offset by overspends elsewhere. In this report we have tried to highlight the major movements to enable Members to appreciate the more significant trends within each service area.

Note – where any of the above variances were deemed to be recurring, the 2017/18 budget was adjusted accordingly.

- 2.5 The overall effect of the 2016/17 financial year would result in a General Fund Balance of £2,241k which is marginally higher than the Council's own temporary minimum requirement of $£8,531 \times 25\% = £2,133k$ (agreed by Full Council).

- 2.6 In addition to the GF Balance, the Council holds a number of Ear Marked Reserves (EMRs) which are used to help make provision for known future expenditure commitments which will require funding in 2016/17. The net movement of £1,664k into these reserves and the end of year balances held on them are shown in Appendix 4.

2.7 Market Walk and Fore Street Shops, Tiverton

Members will no doubt be keen to see the second year's result's following the acquisition of the shops in March 2015. The return on investment has dropped slightly compared to 2015/16 (4.5%) due to an increase in vacant units during 16-17. The various elements are shown in different areas of the Income and Expenditure account but the overall position is as follows:

	<u>£k</u>
Net rental income after expenses	
(Shown within property Services committee)	(360)
Interest payable on Public Works Loan Board loan	105
Statutory capital Financing (over 50 years)	83

Net income for year	(172)
	====

This income equates to an approximate return of **4.1%** (172k/4,173k), net of borrowing costs.

3.0 Housing Revenue Account (HRA)

- 3.1 This is a ring-fenced reserve in respect of the Council's housing landlord function. It is increased or decreased by the surplus or deficit generated on the HRA in the year. For 2016/17 the outturn is a net surplus of £nil k after the proposed transfers to/from earmarked reserves.
- 3.2 This surplus is explained in paragraph 3.4 and the effect of it on the HRA Balance is shown below.

HRA Balance

HRA balance @ 31/03/16	£ (2,000)k
Budget saving achieved in 2016/17	£ (380)k
Additional transfer to 30yr modernisation programme	£ 380k
HRA balance @ 31/03/17	£ (2,000)k

- 3.3 After the strong closing financial position delivered in 2016/17, it is recommended to transfer a sum of £380k into the Housing Maintenance Fund earmarked reserve. This is in addition to the already budgeted figure of £1,704k. The above position leaves an HRA balance of £2,000k as at 31 March 2017.

- 3.4 The main budget variances during 2016/17 that give rise to the figure of £380k were the £174k underspend generated by the Tenancy teams and the £50k surplus income generated from the Renewable Energy projects. For further details, please see the HRA Outturn Summary for 2016/17, which is attached as Appendix 3 to this report.
- 3.5 In addition to the above, the HRA hold a number of earmarked reserves. The movements on these during 2016/17 and their closing balances are shown on Appendix 4. This money is effectively “ring fenced” and will be held to meet expenditure on projects during 2016/17 and beyond.

4.0 The Collection Fund

- 4.1 Mid Devon is a collection authority for council tax and national non-domestic rates, and as such, is required to produce a collection fund account for the Mid Devon area. The Council collects council tax on behalf of Devon County Council, Devon Fire and Rescue Service, Devon & Cornwall Police and the Town/Parish Councils.
- 4.2 The council tax collection rate for 2016/17 was 98.1% (98.1% in 2015/16). This demonstrates how effective our Council Tax section has been in collecting the annual charge in extremely challenging economic times. The Non Domestic Rates collection rate improved to 99.2% for 2016/17 (99.1% in 2015/16).

5.0 Capital Outturn

- 5.1 A capital outturn summary is attached as Appendix 5 to this report. The revised capital budget for 2016/17 amounted to £15,710k. At the year-end we had spent £5,293k leaving the capital programme underspent in total by £10,417k.

Capital receipts of £820k (this includes general useable capital receipts and ring-fenced replacement homes capital receipts) were applied to finance the programme with the balance of the expenditure met by a combination of borrowing, external grants and contributions from reserves.

- 5.2 As shown in Appendix 5 there are capital projects totalling £9,184k which have not been completed as at the 31 March 2017. This expenditure, therefore, needs to be rolled forward to be included in the 2017/18 capital programme. These schemes are still fully funded by either unspent capital grants or by provisions held within capital earmarked reserves. In addition there is £628k relating to Affordable Housing, Private Sector Housing Grants, ICT Projects and Major repairs to our Council House stock including Renewable energy solutions underspends which will be placed in relevant earmarked reserves to fund future capital expenditure in these areas.
- 5.3 The Capital Receipts Reserve (note this includes general useable capital receipts and ring-fenced replacement homes capital receipts) is used to part fund the capital programme - the movement on this account for the year is given below:

	£k
Balance at 1 April 2016	(1,442)
• Sale of Council Houses - 28	(1,909)
• Sale of HRA Land	(24)
• General Fund Sales	(116)
• Pooling of Housing Capital Receipts to Government.	233
• Capital Receipts applied in year	820
Balance at 31 March 2017	(2,438)

Note – the remaining balance of £2,438k is committed in order to fund any slippage, specific projects in ICT and Private Sector Housing and to balance the Capital Medium Term Financial Plan.

- 5.4 The Capital Earmarked Reserve has been set aside from Revenue to fund capital projects; the balance on this reserve now stands at £471k made up by the following transactions:

	£k
Balance at 1 April 2016	(567)
• Budgeted transfer from the General Fund	(0)
• Funding required to deliver the 2016/17 Programme	21
• Transfer to Phoenix Lane PC conversion Project EMR	38
• Transfer to Flood Defence Ashleigh Park Project EMR	37
Balance at 31 March 2017	(471)

Note – the remaining balance of £471k is committed in order to fund any slippage and to balance the Capital Medium Term Financial Plan.

- 5.5 The council also holds New Homes Bonus which can be used for either Revenue or to support future Capital Programmes, the balance held at 31 March 2017 is £2,458k; again much of this remaining balance is committed to fund any slippage and to balance the Capital Medium Term Financial Plan.

6.0 Treasury Management

- 6.1 A review of the 2016/17 investment performance, including the new CCLA property investment fund and the details of interest payable are included within the separate 2016/17 Treasury Outturn Report.

7.0 Conclusion

- 7.1 Members are asked to note the revenue and capital outturn figures for the financial year 2016/17 and agree the proposed earmarking of surplus funds generated by in year savings from both the GF and the HRA. In addition, Members need to approve the incomplete projects on the 2016/17 capital programme be rolled forward into the 2016/17 capital programme.

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Background Papers:

Circulation of the Report:

Cllr Peter-Hare-Scott
Leadership Team

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

	Budget 2016/17 £	Actual 2016/17 £	Variance £
Community & Development	392,520	465,246	72,726
Corporate Management	1,306,970	1,349,305	42,335
Car Parks	(279,610)	(264,112)	15,498
Customer Services	119,320	23,222	(96,098)
Environmental Services	1,328,320	1,517,143	188,823
Finance & Performance	10	(19,739)	(19,749)
Grounds Maintenance	47,850	16,897	(30,953)
General Fund Housing	217,320	89,011	(128,309)
Human Resources	99,340	160,383	61,043
I.T.Services	2,640	72,536	69,896
Legal & Democratic Services	969,080	968,726	(354)
Planning & Regeneration	1,169,010	779,036	(389,974)
Property Services	(28,720)	316,618	345,338
Revenues & Benefits	705,050	489,182	(215,868)
Recreation and Sport	747,800	1,239,152	491,352
Waste Services	2,754,610	2,847,055	92,445
TOTAL COST OF SERVICES	9,551,510	10,049,661	498,151
OTHER INCOME & EXPENDITURE			
PWLB bank loan interest payable & finance lease interest	146,030	145,944	(86)
Interest from funding provided for HRA	(54,000)	(56,573)	(2,573)
Interest received on investments	(171,000)	(259,245)	(88,245)
Reversal of pension costs included within services above	0	(98,260)	(98,260)
Reversal of capital charges reflected in services	(1,642,280)	(1,705,620)	(63,340)
Reversal of revaluation losses reflected within services above	0	(298,465)	(298,465)
Capital financing of finance leases	89,390	89,425	35
MRP for capital funding and loan repayments	311,330	271,744	(39,586)
New Homes Bonus	(1,831,460)	(1,836,171)	(4,711)
Transfers to & from earmarked reserves, including earmarked reserves used to fund capital programme 2016/17	2,169,990	2,055,501	(114,489)
Loss in value of CCLA fund	0	250,486	250,486
Revenue expenditure funded by capital under statute	0	(69,305)	(69,305)
Statutory capital adjustments (depreciation reversal etc.)	0	10,067	10,067
TOTAL BUDGETED EXPENDITURE	8,569,510	8,549,189	(20,321)
FUNDED BY:-			
Revenue Support Grant	(1,017,260)	(1,017,266)	(6)
NNDR Revenue	(1,955,890)	(1,959,473)	(3,583)
CTS Funding parishes	55,250	55,067	(183)
Collection Fund Surplus	(8,230)	(8,233)	(3)
Council Tax - (Band D at £182.15)	(5,147,940)	(5,147,940)	0
Other non- ringfenced gov grants	(31,630)	(37,574)	(5,944)
Rural Services Delivery Grant	(463,810)	(463,815)	(5)
TOTAL FUNDING	(8,569,510)	(8,579,234)	(9,724)
NET INCOME AND EXPENDITURE	0	(30,045)	(30,045)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Community and Development

Code	Community and Development	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	295,870	282,153	(13,717)	-4.6%	
2000	Premises	44,180	51,839	7,659	17.3%	
3000	Transport	3,290	4,093	803	24.4%	
4000	Supplies and Services	190,700	298,009	107,309	56.3%	
	Total Direct Expenditure	534,040	636,095	102,055	19.1%	
7000	External Income	(122,470)	(147,385)	(24,915)	-20.3%	
	Net Direct Expenditure	411,570	488,710	77,140	18.7%	(a)
5000	Support Services	(61,260)	(61,260)	0		
6500	Depreciation	42,210	37,796	(4,414)		
	Total Indirect Expenditure	(19,050)	(23,464)	(4,414)		
	Total Community & Development Expenditure	392,520	465,246	72,726		
	Community & Development - Service units					
CD200	Community Development	300,730	306,544	5,814		
CD205	HO Communities & Gov	88,380	97,552	9,172		
CD206	HO Communities & Gov Rech	(88,390)	(88,390)	0		
CD210	Community Services Unit	135,840	127,159	(8,681)		
CD211	Community Services Unit Rech	(71,040)	(71,040)	0		
CD300	Markets	69,210	93,214	24,004		
CD305	Market Special Events	0	207	207		
	Total Community & Development Expenditure	434,730	465,246	30,516		
				£	£	
	Total Expenditure Variation				72,726	(a)
	Major Cost Changes					
CD200	Utilise ear marked reserve for Seed Fund grant awards (see EMR note below)			18,000		
CD200	Town and Parish Fund, grant awards (see note in income levels and EMR below)			79,350		
CD200	Consultancy fees for Cullompton Heritage Scheme			7,500		
CD205	Redundancy costs for the Head of Communities and Governance			12,000		
CD300	Responsive maintenance spend at Pannier Market, replacement lighting			7,000		
					123,850	
	Major Cost Savings					
CD200	Salary savings, Grant and Funding Officer left part way through year			(14,060)		
CD200	Salary savings, member of staff reducing hours			(4,100)		
CD210	Salary savings, didn't backfill a member of staff			(8,500)		
					(26,660)	
	Major Changes in Income Levels					
CD200	DCC Contribution to Town and Parish Fund (see EMR note below)			(58,970)		
CD300	Market toll income down against budget			35,000		
					(23,970)	
	Minor Variations			(494)	(494)	
	Total Expenditure Variation				72,726	(a)
	EAR MARKED RESERVES					
	Utilised 2016/17					
CD200	Seed Fund earmarked reserve released			(18,000)		
CD200	Salary for Grants and Funding Officer - New Homes Bonus released			(14,710)		
CD200	Grand Western Canal grant funded by New Homes Bonus			(45,000)		
CD200	Town and Parish Fund grant awards, ear marked reserve released			(26,381)		
	Proposed contribution c/fwd to 2017/18					
CD200	Grant Budget			9,200		
	Net movement in earmarked reserves				(94,891)	
	Total Expenditure variation after Ear Marked Reserves				(22,165)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

CORPORATE MANAGEMENT

Code	Corporate	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	988,810	1,058,475	69,665	7.0%	
2000	Premises	0	0	0	N/A	
3000	Transport	1,500	2,016	516	34.4%	
4000	Supplies and Services	149,330	172,264	22,934	15.4%	
	Total Direct Expenditure	1,139,640	1,232,754	93,114	8.2%	
7000	External Income	(60)	(20,839)	(20,779)	-34631.9%	
	Net Direct Expenditure	1,139,580	1,211,915	72,335	6.3%	(a)
5000	Support Services	137,390	137,390	0	0.0%	
6500	Depreciation	30,000	0	(30,000)	100.0%	
	Total Indirect Expenditure	167,390	137,390	(30,000)		
	Total Corporate Expenditure	1,306,970	1,349,305	42,335		
	Corporate Management Service Units					
CM100	Chief Executive	184,770	228,307	43,537	23.6%	
CM199	Chief Executive Rech	(184,760)	(184,760)	0	0.0%	
CM300	Corporate Fees/charges	437,520	410,518	(27,002)	-6.2%	
CM340	Unison	5,430	4,480	(950)	-17.5%	
CM310	Corporate Performance	39,000	39,000	0	0.0%	
CM600	Pension Backfunding	825,010	851,760	26,750	3.2%	
	Total Corporate Expenditure	1,306,970	1,349,305	42,335		
	Total Expenditure Variation			£	£	(a)
	Major Cost Increases					
CM100	Costs associated with creation of new staffing structure			38,696		
					38,696	
	Major Cost Savings					
CM300	External audit fees less than budgeted			(10,885)		
CM600	Pension current service costs (reversed below the line)			42,523		
CM600	Pension costs proved to be 1.9% lower than budgeted			(15,773)		
					15,865	
	Major Changes in Income Levels					
CM300	Grant funding for Safe & Custom Build Housing			(20,850)		
					(20,850)	
	Minor Variances				8,624	
	Total Expenditure Variation				42,335	
	EAR MARKED RESERVES					
	Utilised 2016/17			£		
CM300	Insurance - Further levy payment - MMI scheme of arrangement					
	Proposed contribution c/fwd to 2017/18					
CM300	Self and Custom Build Housing				(20,850)	
	Net movement in earmarked reserves				0	
	Total Expenditure variation after Ear Marked Reserves				21,485	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17
CAR PARKS

Code	Car Parks	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	0	612	612		
2000	Premises	170,090	189,749	19,659	11.6%	
3000	Transport	0	0	0		
4000	Supplies and Services	27,720	9,232	(18,488)	-66.7%	
	Total Direct Expenditure	197,810	199,592	1,782	0.9%	
7000	External Income	(814,200)	(800,226)	13,974	1.7%	
	Net Direct Expenditure	(616,390)	(600,633)	15,757	-2.6%	(a)
5000	Support Services	162,430	162,430	0		
6500	Depreciation	174,350	174,091	(259)		
	Total Indirect Expenditure	336,780	336,521	(259)		
	Total Car Park Expenditure	(279,610)	(264,112)	15,498		
	Car Park - Service units					
CP510	Market Car Park	(145,380)	(160,367)	(14,987)		
CP520	Multi-Storey Car Park	238,410	135,066	(103,344)		
CP530	Amenity Car Parks	28,860	27,709	(1,151)		
CP540	Paying Car Parks	(227,150)	(266,521)	(39,371)		
	Total Car Park Expenditure	(105,260)	(264,112)	(158,852)		
				£	£	
	Total Expenditure Variation				15,498	(a)
	Major Cost Changes					
CP540	Premise over spend due to resurfacing P&D car parks (see below EMR)			32,000		
					32,000	
	Major Cost Savings					
CP	General underspend on maintenance across Parking Services			(14,000)		
CP	Utilities underspend across parking services			(3,000)		
CP540	Increase in Off-Street fines			(15,650)		
					(32,650)	
	Major Changes in Income Levels					
CP	Income from pay & display charges are below budget			28,000		
CP	Increased income from permits			(10,700)		
CP	Back-dated licence fee income					
					17,300	
	Minor Variations				(1,152)	
	Total Expenditure Variation				15,498	(a)
	EAR MARKED RESERVES					
				£		
	Utilised 2016/17					
CP540	P&D resurfacing			(32,400)		
	Proposed contribution c/fwd to 2017/18					
	Net movement in earmarked reserves				(32,400)	
	Total Expenditure variation after Ear Marked Reserves				(16,902)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Customer Services

Code	Customer Services	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	765,650	683,072	(82,578)	-10.8%	
2000	Premises	0	0	0		
3000	Transport	3,080	1,945	(1,135)	-36.9%	
4000	Supplies and Services	91,330	79,235	(12,095)	-13.2%	
	Total Direct Expenditure	860,060	764,251	(95,809)	-11.1%	
7000	External Income	0	(293)	(293)	#DIV/0!	
	Net Direct Expenditure	860,060	763,959	(96,101)	-11.2%	(a)
5000	Support Services	(742,960)	(742,960)	0		
6500	Depreciation	2,220	2,223	3		
	Total Indirect Expenditure	(740,740)	(740,737)	3		
	Total Customer Services Expenditure	119,320	23,222	(96,098)		
	Customer Services - Service units					
CS200	Communications	97,660	107,851	10,191		
CS299	Communications Rech	(97,630)	(97,630)	0		
CS500	Messenger Services	63,260	61,658	(1,603)		
CS599	Messenger Services Rech	(63,240)	(63,240)	0		
CS900	Central Photocopying	26,520	23,969	(2,551)		
CS901	Central Photocopying Rech	(26,500)	(26,500)	0		
CS902	Central Postage	24,340	26,581	2,241		
CS903	Central Postage Rech	(24,290)	(24,290)	0		
CS910	Customer Services Admin	159,870	157,438	(2,432)		
CS915	Customer Services Admin Rech	(157,650)	(157,650)	0		
CS930	Customer First Management	194,770	207,056	12,286		
CS931	Customer First Management Rech	(194,760)	(194,760)	0		
CS932	Customer First	634,400	602,567	(31,833)		
CS933	Customer First Rech	(634,400)	(634,400)	0		
CS936	Crediton Office Section	61,960	62,902	942		
CS937	Crediton Office Section Rech	(61,920)	(61,920)	0		
CS938	Digital Strategy Staffing	119,150	33,591	(85,559)		
	Total Customer Services Expenditure	121,540	23,222	(98,318)		
				£	£	
	Total Expenditure Variation				(96,098)	(a)
	Major Cost Changes					
	Major Cost Savings					
CS938	Salary savings due to inability to fill vacancy and other projects on hold			(87,000)		
CS	Salary budget managed across all CS codes except CS938.			(12,000)		

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Customer Services

					(99,000)	
	Major Changes in Income Levels					
					0	
	Minor Variations				2,902	
	Total Expenditure Variation				(96,098)	(a)
	EAR MARKED RESERVES					
				£		
	Utilised 2016/17					
CS938	Digital strategy staffing from New Home Bonus			(14,937)		
	Proposed contribution c/fwd to 2017/18					
	Net movement in earmarked reserves				(14,937)	
	Total Expenditure variation after Ear Marked Reserves				(111,035)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Environmental Services

		2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
Code	Environmental Services					
1000	Employees	930,200	998,804	68,604	7.4%	
2000	Premises	88,270	109,826	21,556	24.4%	
3000	Transport	40,880	48,162	7,282	17.8%	
4000	Supplies and Services	116,430	175,881	59,451	51.1%	
	Total Direct Expenditure	1,175,780	1,332,674	156,894	13.3%	
7000	External Income	(375,010)	(651,751)	(276,741)	-73.8%	
	Net Direct Expenditure	800,770	680,924	(119,846)	-15.0%	(a)
5000	Support Services	447,050	447,050	0		
6500	Depreciation	80,500	389,170	308,670		
	Total Indirect Expenditure	527,550	836,220	308,670		
	Total Environmental Services Expenditure	1,328,320	1,517,143	188,823		
	Environmental Services - Service units					
ES100	Cemeteries	110,340	125,004	14,664		
ES110	Bereavement Services	66,740	97,311	30,571		
ES112	Bereavement Services Rech	(66,740)	(66,740)	0		
ES200	CCTV Initiatives	14,890	15,430	540		
ES250	Community Safety	69,650	68,647	(1,003)		
ES251	Community Safety recharge	(12,200)	(12,200)	0		
ES252	Building Safer Community Fund	0	5	5		
ES254	CSP - Police Fund	0	(14)	(14)		
ES256	Community Safety Partnership	0	(5,574)	(5,574)		
ES260	Food Protection	115,940	113,396	(2,544)		
ES270	Water Quality Monitoring	71,420	59,387	(12,033)		
ES349	Private Sector Housing team Rech	(48,050)	(48,050)	0		
ES354	Private Sector Housing	200,180	241,988	41,808		
ES360	Dog Warden	42,910	43,329	419		
ES361	Public Health	20,380	61,794	41,414		
ES450	Parks & Open Spaces	382,110	401,665	19,555		
ES455	Amory Park	21,220	10,524	(10,696)		
ES460	Play Areas	135,260	194,099	58,839		
ES550	Licensing	43,890	35,933	(7,957)		
ES580	Pool Car Running Costs	1,570	(851)	(2,421)		
ES600	Pest Control	17,260	18,675	1,415		
ES650	Contaminated Land	0	(1,538)	(1,538)		
ES660	Control of Pollution	38,120	32,453	(5,667)		
ES670	Local Air Pollution	85,930	84,421	(1,509)		
ES720	ES Management	0	0	0		
ES730	Environmental Enforcement	263,650	254,801	(8,849)		
ES731	Environmental Enforcement Rech	(263,640)	(263,640)	0		
ES733	Environmental Health	408,670	441,036	32,366		
ES734	Environmental Health Rech	(396,400)	(396,400)	0		
ES740	Licensing Unit	108,290	114,566	6,276		
ES741	Licensing Unit Rech	(108,290)	(108,290)	0		
ES760	Health & Safety Officer	0	706	706		
PS480	MDDC Footpaths & Railway Walks	5,220	5,270	50		
	Total Environmental Services Expenditure	1,328,320	1,517,143	188,823		

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Environmental Services

				£	£	
	Total Expenditure Variation				188,823	(a)
	Major Cost Changes					
ES110	Redundancy costs have resulted in a salary overspend in Bereavement Services			30,000		
ES361	Half post of Public Health Officer funded from EMR (see below EMR)			19,000		
ES361	Costs from Health initiatives (walking football) funding from EMR (see below EMR)			1,684		
ES361	Eco stars cost to be funded from EMR (see below EMR)			18,000		
ES455	New goals have been purchased for Amory Park			3,000		
ES460	Works done to Newcombes Meadow Play area to be funded from S106			9,326		
ES460	Rebuild wall at Newcombes Meadow Play area (see below EMR)			15,950		
ES733	Salary & Agency cost overspend due to sickness and JE regrades			26,000		
ES740	Licensing - temporary increase in staff hours			5,000		
					127,960	
	Major Cost Savings					
					0	
	Major Changes in Income Levels					
ES100	Interment income down against budget			13,000		
ES450	shortfall in backdated Amory Park Contributions			9,600		
ES550	Licensing income higher than budgeted			(8,000)		
ES450	Utilise Developers Contributions for Parks & Open Spaces (see below EMR)			7,860		
ES460	Utilise Developers Contributions for Play Area's (see below EMR)			10,780		
ES460	Income not materialised from Towns & Parish Play Area contributions			12,000		
					45,240	
	Minor Variations				15,623	
	Total Expenditure Variation				188,823	(a)
	EAR MARKED RESERVES					
				£		
	Utilised 2016/17					
ES361	Fund half post of Public Health Officer			(18,943)		
ES361	Health Initiatives - Walking football			(1,864)		
ES361	Eco stars costs			(18,000)		
ES450	Utilise Developers Contributions for Parks & Open Spaces			(9,720)		
ES460	Utilise Developers Contributions for Play Area's			(12,849)		
ES200	CCTV - release ear marked reserve back to general fund reserves			(6,178)		
ES460	EMR or S106 for Newcombes Meadow Play area			(9,326)		
	Proposed contribution c/fwd to 2017/18					
ES361	Public Health Grant received in year					
ES450	Parks & Open spaces walls & pathways maintenance					
	Net movement in earmarked reserves before statutory adjustments				(76,880)	
	Total Expenditure variation after Ear Marked Reserves				111,943	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Finance and Performance

Code	Finance and Performance	2016/17	2016/17	Variance	Variance	
		Budget	Actual			
		£	£	£	%	
1000	Employees	638,550	622,043	(16,507)	-2.6%	
2000	Premises	0	0	0		
3000	Transport	1,920	1,675	(245)	-12.7%	
4000	Supplies and Services	40,490	45,175	4,685	11.6%	
	Total Direct Expenditure	680,960	668,893	(12,067)	-1.8%	
7000	External Income	0	(7,682)	(7,682)		
	Net Direct Expenditure	680,960	661,211	(19,749)	-2.9%	(a)
5000	Support Services	(680,950)	(680,950)	0		
6500	Depreciation	0	0	0		
	Total Indirect Expenditure	(680,950)	(680,950)	0		
	Total Finance and Performance Expenditure	10	(19,739)	(19,749)		
	Finance and Performance - Service units					
FP100	Accountancy Services	478,810	472,611	(6,199)		
FP199	Accountancy Services Rech	(478,770)	(478,770)	0		
FP200	Internal Audit	124,380	124,663	283		
FP299	Internal Audit Rech	(124,400)	(124,400)	0		
FP300	Procurement	100,220	89,723	(10,497)		
FP399	Procurement Rech	(100,140)	(100,140)	0		
FP400	Purchase Ledger	65,910	66,658	748		
FP499	Purchase Ledger Rech	(65,990)	(65,990)	0		
FP500	Sales Ledger	86,050	81,967	(4,083)		
FP599	Sales Ledger Rech	(86,060)	(86,060)	0		
	Total Finance and Performance	10	(19,739)	(19,749)		
				£	£	
	Total Expenditure Variation				(19,749)	(a)
	Major Cost Changes					
					0	
	Major Cost Savings					
FP100	New Director Appointment, delay in replacing Finance Manager and change of contract hours for an Accountant			(14,000)		
FP300	Salaries - Procurement & Contracts Post hours less than budgeted			(6,700)		
FP500	Salaries - Delay in appointment of replacement staff member			(5,500)		
					(26,200)	
	Major Changes in Income Levels					
FP300	6m income from Procurement contract with Torridge DC			(4,000)	(4,000)	
	Minor Variations				10,451	
	Total Expenditure Variation				(19,749)	(a)
	EAR MARKED RESERVES					
	Utilised 2016/17					
	Proposed contribution c/fwd to 2017/18					
	Net movement in earmarked reserves				0	
	Total Expenditure variation after Ear Marked Reserves				(19,749)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Grounds Maintenance

Code	Grounds Maintenance	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	459,230	425,867	(33,363)	-7.3%	
2000	Premises	41,910	35,432	(6,478)	-15.5%	
3000	Transport	74,120	70,138	(3,982)	-5.4%	
4000	Supplies and Services	36,180	43,215	7,035	19.4%	
	Total Direct Expenditure	611,440	574,652	(36,788)	-6.0%	
7000	External Income	(49,310)	(34,637)	14,673	29.8%	
	Net Direct Expenditure	562,130	540,015	(22,115)	-3.9%	(a)
5000	Support Services	(527,190)	(527,190)	0		
6500	Depreciation	12,910	4,072	(8,838)		
	Total Indirect Expenditure	(514,280)	(523,118)	(8,838)		
	Total Grounds Maintenance Expenditure	47,850	16,897	(30,953)		
	Grounds Maintenance - Service units					
GM960	Grounds Maintenance	644,970	601,107	(43,863)		
GM961	Grounds Maintenance Rech	(584,210)	(584,210)	0		
	Total Grounds Maintenance Expenditure	60,760	16,897	(43,863)		
				£	£	
	Total Expenditure Variation				(30,953)	(a)
	Major Cost Changes					
GM960	Overspend on agency staff			23,000		
GM960	Redundancy costs of GM manager			30,000		
GM960	Recruitment advertising & protective clothing overspend			6,500		
					59,500	
	Major Cost Savings					
GM960	Salary underspends due to vacant posts and posts appointed at lower grades			(95,000)		
GM960	Tree Maintenance budget underspend			(6,600)		
GM960	Savings on fuel budget & plant maintenance & repairs			(3,500)		
					(95,000)	
	Major Changes in Income Levels					
GM960	Reduced income from DCC for grass cutting			8,100		
GM960	Reduced income from internal recharging for tree works			8,500		
					16,600	
	Minor Variations				(12,053)	
	Total Expenditure Variation				(30,953)	(a)
	EAR MARKED RESERVES					
				£		
	Utilised 2016/17					
	Proposed contribution c/fwd to 2017/18					
	Tree Grang set-up			10,000		
	Grave Shoring equipment			11,000		
	Net movement in earmarked reserves				21,000	
	Total Expenditure variation after Ear Marked Reserves				(9,953)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

General Fund Housing

		2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
Code	General Fund Housing					
1000	Employees	198,070	191,430	(6,640)	-3.4%	
2000	Premises	5,300	3,698	(1,602)	-30.2%	
3000	Transport	11,440	11,421	(19)	-0.2%	
4000	Supplies and Services	119,160	192,350	73,190	61.4%	
	Total Direct Expenditure	333,970	398,899	64,929	19.4%	
7000	External Income	(101,500)	(313,788)	(212,288)	-209.2%	
	Net Direct Expenditure	232,470	85,111	(147,359)	-63.4%	(a)
5000	Support Services	(16,180)	(16,180)	0	0.0%	
6500	Depreciation	1,030	20,080	19,050	-1849.5%	
	Total Indirect Expenditure	(15,150)	3,900	19,050		
	Total General Fund Housing Services Expenditure	217,320	89,011	(128,309)		
	General Fund Housing - Service units					
HG320	Housing & Homelessness Advice	218,350	76,790	(141,560)	64.8%	
HG373	Homelessness & Enabling Team	254,060	266,281	12,221	-4.8%	
HG379	Homeless & Enabling Team Rech	(254,060)	(254,060)	0	0.0%	
	Total General Fund Housing Services Expenditure	218,350	89,011	(129,339)		
				£	£	
	Total Expenditure Variation				(129,339)	(a)
	Major Cost Changes					
	DARS loans written off during the year			127,310		
	Temporary accommodation			42,968		
					170,278	
	Major Cost Savings					
HG373	Staffing savings			(11,609)		
HG320	Significant reduction in DARS bad debt provision			(88,312)		
					(99,921)	
	Major Changes in Income Levels					
	Grant received for Community Housing projects			(131,360)		
	Temporary accommodation income			(58,966)		
	DHP funding			(20,000)		
					(210,326)	
	Minor Variations				10,630	
	Total Expenditure Variation				(129,339)	(a)
	EAR MARKED RESERVES					
	Utilised 2016/17					
	Proposed contribution c/fwd to 2017/18					
	Grant received for Community Housing projects			131,360		
	Net movement in earmarked reserves				131,360	
	Total Expenditure variation after Ear Marked Reserves				2,021	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Human Resources

Code	Human Resources	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	460,970	507,143	46,173	10.0%	
2000	Premises	0	0	0		
3000	Transport	3,220	2,837	(383)	-11.9%	
4000	Supplies and Services	17,370	30,733	13,363	76.9%	
	Total Direct Expenditure	481,560	540,713	59,153	12.3%	
7000	External Income	(2,250)	(360)	1,890	84.0%	
	Net Direct Expenditure	479,310	540,353	61,043	12.7%	(a)
5000	Support Services	(379,970)	(379,970)	0		
6500	Depreciation	0	0	0		
	Total Indirect Expenditure	(379,970)	(379,970)	0		
	Total Human Resources Expenditure	99,340	160,383	61,043		
	HR - Service units					
HR100	Human Resources	262,620	308,481	45,861		
HR199	Human Resources Rech	(262,640)	(262,640)	0		
HR200	Staff Development Training	14,340	119,593	105,253		
HR210	Cpd Training	43,840	0	(43,840)		
HR220	Post Entry Training	21,850	0	(21,850)		
HR230	Health & Safety Training	19,360	495	(18,865)		
HR300	Payroll	77,350	69,140	(8,210)		
HR399	Payroll Rech	(77,350)	(77,350)	0		
HR400	Learning & Development	56,490	50,332	(6,158)		
HR499	Learning & Development Rech	(56,480)	(56,480)	0		
HR600	Health & Safety Officer	65,240	74,093	8,853		
HR699	Health & Safety Officer Rech	(65,280)	(65,280)	0		
	Total Human Resources Expenditure	99,340	160,383	61,043		
				£	£	
	Total Expenditure Variation				61,043	(a)
	Major Cost Changes					
HR100	Salary overspend due to JE increases, new Systems Admin post			32,000		
HR100	Overspend on equipment and computer software budget			8,000		
HR400	L&D Management training programme costs (see below EMR)			29,518		
HR500	Increased salary costs due to JE			8,800		
					78,318	
	Major Cost Savings					
HR300	Reduction in hours from Payroll Managers post			(8,000)		
HR400	Vacant post of L&D Assistant			(6,600)		

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Human Resources

					(14,600)	
	Major Changes in Income Levels					
					(2,675)	
	Minor Variations					
	Total Expenditure Variation				61,043	(a)
	EAR MARKED RESERVES					
	Utilised 2016/17					
HR400	Corporate Training EMR to fund Management Programme			(29,518)		
	Proposed contribution c/fwd to 2017/18					
	Net movement in earmarked reserves				(29,518)	
	Total Expenditure variation after Ear Marked Reserves				31,525	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

ICT Services

Code	ICT Services	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	523,840	480,168	(43,672)	-8.3%	
2000	Premises	0	0	0		
3000	Transport	1,550	775	(775)	-50.0%	
4000	Supplies and Services	357,580	346,655	(10,925)	-3.1%	
	Total Direct Expenditure	882,970	827,598	(55,372)	-6.3%	
7000	External Income	(3,660)	(3,847)	(187)	-5.1%	
	Net Direct Expenditure	879,310	823,751	(55,559)	-6.3%	(a)
5000	Support Services	(918,460)	(918,460)	0		
6500	Depreciation	41,790	167,245	125,455		
	Total Indirect Expenditure	(876,670)	(751,215)	125,455		
	Total ICT Services Expenditure	2,640	72,536	69,896		
	ICT - Service units					
IT100	Gazetteer Management	79,350	83,655	4,305		
IT199	Gazetteer Management Rech	(79,360)	(79,360)	0		
IT200	Information Management & T Gov	0	(10)	(10)		
IT300	Central Telephones	93,280	87,343	(5,937)		
IT399	Central Telephones Rech	(93,360)	(93,360)	0		
IT400	ICT Network & Hardware	301,400	278,226	(23,174)		
IT499	ICT Network & Hardware Rech	(298,660)	(298,660)	0		
IT500	ICT Software Support & Maint.	484,480	632,724	148,244		
IT599	ICT Software Support & Maint. Rech	(484,490)	(484,490)	0		
IT600	ICT Staff Unit	553,780	508,417	(45,363)		
IT699	ICT Staff Unit Rech	(553,790)	(553,790)	0		
IT800	Phoenix House Printing	32,260	24,091	(8,169)		
IT899	Phoenix House Printing Rech	(32,250)	(32,250)	0		
	Total ICT Services Expenditure	2,640	72,536	69,896		
				£	£	
	Total Expenditure Variation				69,896	(a)
	Major Cost Changes					
IT100	Aerial photography carried out every 3 years (see EMR note below)			3,980		
IT400	Budgeted spend on capital <£20k, please refer to Capital programme			12,800		
IT500	Amortisation of intangible assets			125,000		
IT500	Increase in annual Microsoft licence fee			18,600		
					160,380	
	Major Cost Savings					

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

ICT Services

IT400/500	Internal routing system not required and underspend on replacement budget			(36,000)		
IT600	Salary savings due to a restructure			(46,500)		
IT800	Underspend against printing budget			(8,000)		
					(90,500)	
	Major Changes in Income Levels					
	Minor Variations			16		
					16	
Total Expenditure Variation					69,896	(a)
	EAR MARKED RESERVES					
	Utilised 2016/17					
IT100	Aerial Photography ear marked reserve released			(3,980)		
	Proposed contribution c/fwd to 2017/18					
	Net movement in earmarked reserves				(3,980)	
Total Expenditure variation after Ear Marked Reserves					65,916	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Legal and Democratic Services

Code	Legal and Democratic Services	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	421,040	586,766	165,726	39.4%	
2000	Premises	0	23,087	23,087	N/A	
3000	Transport	16,100	17,133	1,033	6.4%	
4000	Supplies and Services	387,710	526,491	138,781	35.8%	
	Total Direct Expenditure	824,850	1,153,478	328,628	39.8%	
7000	External Income	(29,250)	(359,010)	(329,760)	1127.4%	
	Net Direct Expenditure	795,600	794,468	(1,132)	-0.1%	(a)
5000	Support Services	173,480	174,258	778	0.4%	
6500	Depreciation	0	0	0	N/A	
	Total Indirect Expenditure	173,480	174,258	778		
	Total Legal and Democratic Services	969,080	968,726	(354)		
	Legal & Democratic Services - Service units					
LD100	Electoral Registration	260,690	238,380	(22,310)	-8.6%	
LD199	Electoral Registration Rech	(780)	(780)	0	0.0%	
LD206	Election Costs - Police Com	0	(10,796)	(10,796)	#DIV/0!	
LD207	Election Costs - Euro Referendum	0	(5,386)	(5,386)	#DIV/0!	
LD300	Democratic Rep & Management	709,160	709,625	465	0.1%	
LD400	Committee Services	136,610	136,798	188	0.1%	
LD499	Committee Services Rech	(136,610)	(136,610)	0	0.0%	
LD600	Legal Services	267,660	305,144	37,484	14.0%	
LD699	Legal Services Rech	(267,650)	(267,650)	0	0.0%	
	Total Legal and Democratic Services	969,080	968,726	(354)		
				£	£	
	Total Expenditure Variation				(354)	(a)
	Major Cost Changes					
LD600	Increase in costs for this year due to restructuring of legal team			37,484		
					37,484	
	Major Cost Savings					
	The grant received for electoral registration work was more than expected			(22,310)		
					(22,310)	
	Major Changes in Income Levels					
	Unbudgeted income for election			(269,897)		
	Unbudgeted direct costs for election			253,716		
					(16,181)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Legal and Democratic Services

Minor Variations				653	
Total Expenditure Variation				(354)	(a)
EAR MARKED RESERVES					
Utilised 2016/17					
Release of unused EMR by Elections			(7,000)		
Release of unused EMR by Democratic Republic & Management			(5,300)		
Proposed contribution c/fwd to 2017/18					
Provision for District election 2019			20,000		
Net movement in earmarked reserves				7,700	
Total Expenditure variation after Ear Marked Reserves				7,346	

Planning and Regeneration

Page 46

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Planning and Regeneration

Planning and regeneration				
	Major Changes in Income Levels			
PR100	Building Control income below budget		28,000	
PR200	Development Control income below budget		100,857	
PR210	Local Land Charges fee income		(23,800)	
				105,057
	Minor Variations			
	SERVICE MOVEMENT BEFORE STATUTORY ADJUSTMENTS			
				154,079
PR200	Net S106 receipts & grants (see EMR below)		(87,062)	
PR200	Capacity Funding		(224,000)	
PR200	Garden Village Funding		(214,285)	
PR200	Brownfield Register funding		(14,645)	
PR210	New Burdens(Property Searches)		(4,060)	
Total Expenditure Variation				(389,973) (a)
	EAR MARKED RESERVES			
			£	
	Utilised 2016/17			
PR400	Salary for Town Centre Manager- New Homes Bonus released		(26,640)	
PR400	Business advice and town project spend - New Homes Bonus released		(70,880)	
PR400	Shop front grant spend - High Street Innovator fund released		(29,793)	
PR400	Crediton Town Team events coordination - LABGI fund released		(6,299)	
PR220	Tiverton Eastern Urban Extension -EQ820		(72,811)	
PR200	D Control reserve release from EQ660		(51,943)	
PR810	Exeter Strategic P'ship funded from NHB		(70,000)	
	Net movement in earmarked reserves			(328,366)
	Proposed contribution c/fwd to 2017/18			
PR200	Net S106 receipts transferred to earmarked reserves		87,062	
PR200	Capacity Funding		224,000	
PR200	Garden Village funding		214,285	
PR210	New Burdens(Property Searches)		4,060	
PR600	Shared Brownfield site - grant from Department of Communities and Local Government		14,645	544,052
	Net movement in earmarked reserves			215,686
Total Expenditure variation after Ear Marked Reserves				(174,287)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Property Services

Code	Property Services	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	388,150	361,441	(26,709)	-6.9%	
2000	Premises	527,590	509,376	(18,214)	-3.5%	
3000	Transport	21,690	26,257	4,567	21.1%	
4000	Supplies and Services	80,670	177,417	96,747	119.9%	
	Total Direct Expenditure	1,018,100	1,074,491	56,391	5.5%	
7000	External Income	(745,520)	(761,329)	(15,809)	-2.1%	
	Net Direct Expenditure	272,580	313,162	40,582	14.9%	(a)
5000	Support Services	(585,020)	(584,840)	180		
6500	Depreciation	283,720	588,296	304,576		
	Total Indirect Expenditure	(301,300)	3,456	304,756		
	Total Property Services Expenditure	(28,720)	316,618	345,338		
	Property Services - Service units					
PS150	Surplus Sites for Disposal	4,070	9,667	5,597		
PS350	Public Conveniences	118,110	207,850	89,740		
PS400	Flood Defences and Land Drainage	62,530	74,593	12,063		
PS600	Street Naming & Numbering	14,590	10,249	(4,341)		
PS810	Phoenix House	387,190	393,025	5,835		
PS815	Phoenix House Rech	(387,190)	(387,190)	0		
PS820	DCC Library	(400)	2,734	3,134		
PS830	Town Hall	74,140	288,362	214,222		
PS840	Crediton Office Building	29,970	32,233	2,263		
PS845	Crediton Office Building Rech	(29,970)	(29,970)	0		
PS850	Old Road Depot	68,840	68,538	(302)		
PS855	Old Road Depot Rech	(68,840)	(68,840)	0		
PS860	Station Yard Depot	46,820	39,077	(7,743)		
PS865	Station Yard Depot Rech	(46,820)	(46,820)	0		
PS870	Lords Meadow Depot	440	(3,099)	(3,539)		
PS880	Bus Station Maintenance	(8,540)	(8,174)	366		
PS890	Tourist Information Centre	(11,040)	(22,244)	(11,204)		
PS970	Office Building Cleaning	77,490	76,981	(509)		
PS971	Office Building Cleaning Rech	(77,500)	(77,500)	0		
PS980	Property Services	461,270	438,026	(23,244)		
PS981	Property Services Rech	(408,680)	(408,680)	0		
PS990	30/32 Fore Street	(23,600)	(19,936)	3,664		
PS991	Industrial Units	(36,450)	(40,654)	(4,204)		
PS992	Market Walk	(265,150)	(195,936)	69,214		
PS993	Lowman Green Unit	(10,000)	(10,165)	(165)		
PS994	Moorhayes Community Centre	0	(5,508)	(5,508)		
	Total Property Services	(28,720)	316,618	345,338		
				£	£	
	Total Expenditure Variation				345,338	(a)
	Major Cost Changes					
PS150	Overspend on external contractors for surveys on surplus sites			9,000		
PS350	Impairment of Public Conveniences			89,740		
PS400	Overspend on flood defences works (see below EMR)			12,000		
PS830	Overspend on maintenance due to refurb of toilets (see below EMR)			11,300		
PS830	Impairment of Town Hall value			175,000		
PS830	Town Hall maintenance overspend & structural surveys			23,000		
PS840	Overspend on external cleaning of Crediton Office			5,000		
PS992	Overspend on Service charges relating to void units in Market Walk			19,000		
					344,040	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Property Services

	Major Cost Savings					
PS350	Public Conv Rates review resulted in a saving			(10,000)		
PS870	Reduced spend on Lords Meadow Depot as unit is now let			(4,000)		
PS980	Salary underspend due to vacant posts			(29,000)		
PS880	Underspend on maintenance budgets to be EMR (see below EMR)			(3,500)		
PS991	Underspend on maintenance budgets			(5,000)		
					(51,500)	
	Major Changes in Income Levels					
PS992	Market Walk rental income down due to vacant units and a reduction in rent			69,214		
PS994	Rental income & feed-in tariff income not budgeted for Moorhayes Com Centre			(5,500)		
					63,714	
	Minor Variations				(10,915)	
Total Expenditure Variation					345,338	(a)
	EAR MARKED RESERVES					
				£		
	Utilised 2016/17					
PS400	Flood Defences works			(12,000)		
PS830	Toilet Refurb -Town Hall			(11,300)		
	Proposed contribution c/fwd to 2017/18					
PS880	Bus Station maintenance			3,500		
PS980	EMR for 2 vehicle purchases in 17/18					

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Revenues and Benefits

Code	Revenues and Benefits	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	671,650	686,619	14,969	2.2%	
2000	Premises	0	0	0		
3000	Transport	5,350	3,059	(2,292)	-42.8%	
4000	Supplies and Services	163,230	187,326	24,096	14.8%	
	Housing Benefit Payments	19,219,600	17,858,426	(1,361,174)	-7.1%	
	Total Direct Expenditure	20,059,830	18,735,429	(1,324,401)	-6.6%	
	Income from Housing Benefit Subsidy	(19,294,600)	(18,045,295)	1,249,305	-6.5%	
	All other Income	(498,630)	(639,403)	(140,773)	28.2%	
7000	External Income	(19,793,230)	(18,684,698)	1,108,532	5.6%	
	Net Direct Expenditure	266,600	50,732	(215,868)	-81.0%	(a)
5000	Support Services	438,450	438,450	0		
6500	Depreciation	0	0	0		
	Total Indirect Expenditure	438,450	438,450	0		
	Total Revenues and Benefits Expenditure	705,050	489,182	(215,868)		
	Revenues and Benefits - Service units					
RB100	Collection Of Council Tax	553,690	562,834	9,144		
RB199	Collection Of Council Tax Recharge	(95,240)	(95,240)	0		
RB200	Collection Of Business Rates	13,630	12,428	(1,202)		
RB300	Housing Benefit Admin	319,170	267,394	(51,776)		
RB310	Housing Benefit Fraud	0	0	0		
RB340	Local welfare assistance scheme	11,570	0	(11,570)		
RB350	Universal Credit Partnership	0	(12,640)	(12,640)		
RB360	FERIS fraud scheme	0	(19,376)	(19,376)		
RB399	Housing Benefit Admin Recharge	(23,610)	(23,610)	0		
RB400	Housing Rent Allowances	(75,000)	(186,869)	(111,869)		
RB410	Council Tax Benefit	0	(15,903)	(15,903)		
RB600	Revenues Recovery Team	78,200	77,525	(675)		
RB699	Revenues Recovery Team Recharge	(77,360)	(77,360)	0		
	Total Revenues and Benefits Expenditure	705,050	489,183	(215,867)		
				£	£	
	Total Expenditure Variation				(215,868)	(a)
	Major Cost Changes					
* Additional Computer Software costs associated with changes in Housing Benefit funded by additional government grants detailed below				24,100		
					24,100	
	Major Cost Savings					
** The demand for Housing Benefit was lower than budgeted (see decreased subsidy income detailed below)				(1,361,200)		
					(1,361,200)	
	Major Changes in Income Levels					
* Various New Burdens grants from DWP in respect of Housing Benefits				(49,000)		
** Decreased Housing Benefit Subsidy related to decreased costs detailed above				1,328,200		

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Revenues and Benefits

Additional Housing Benefit Overpayments recovered	(78,900)		
Adjustment to CTB entitlement (re pre 01/04/13 CTB old scheme) not required to be repaid to DCLG	(15,900)		
Additional CTB Admin Grant from DCLG	(20,000)		
Additional contributions from Preceptors to assist in collection of C/Tax	(10,200)		
Local Council Tax New Burdens Grant	(10,500)		
Universal Credit Delivery Partnership Grant	(12,600)		
FERIS scheme grant	(19,400)		
		1,111,700	
Minor Variations		9,532	
Total Expenditure Variation		(215,868)	(a)
EAR MARKED RESERVES			
	£		
Utilised 2016/17			
Release Credit Delivery Partnership Grant Reserve	(9,050)		
Proposed contribution c/fwd to 2017/18			
Reduction in NNDR reserve as all GP surgery appeals now resolved (with £60,281 transferred to commercial property reserve as potential void rates likely to be experienced in 2017/18)	315,744		
Net movement in earmarked reserves		306,694	
Total Expenditure variation after Ear Marked Reserves		90,826	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17
Leisure Services

Code	Leisure Services	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	1,643,080	1,743,729	100,649	6.1%	
2000	Premises	715,510	790,876	75,366	10.5%	
3000	Transport	4,350	4,397	47	1.1%	
4000	Supplies and Services	239,670	306,707	67,037	28.0%	
	Total Direct Expenditure	2,602,610	2,845,709	243,099	9.3%	
7000	External Income	(2,685,020)	(2,458,841)	226,179	8.4%	
	Net Direct Expenditure	(82,410)	386,868	469,278	-569.4%	(a)
5000	Support Services	300,340	300,340	0		
6500	Depreciation	529,870	551,943	22,073		
	Total Indirect Expenditure	830,210	852,283	22,073		
	Total Leisure Services Expenditure	747,800	1,239,152	491,352		
	Leisure Services - Service units					
RS100	Leisure Facilities Maintenance & Equipment	235,540	286,698	51,158		
RS110	Leisure Management & Administration	53,930	42,463	(11,467)		
RS140	Exe Valley Leisure Centre	376,355	318,874	(57,481)		
RS150	Lords Meadow Leisure Centre	463,352	377,048	(86,305)		
RS160	Culm Valley Sports Centre	148,493	214,069	65,576		
	Total Leisure Services Expenditure	1,277,670	1,239,152	(38,518)		
				£	£	
	Total Expenditure Variation				491,352	(a)
	Major Cost Changes					
All	Management restructure and various misc staffing overspends			92,000		
All	Advertising & marketing costs			34,000		
All	Rates charges for the year			11,000		
All	Reactive maintenance overspend against budget			47,000		
All	Equipment spend across all sites			13,000		
All	Utility costs: includes estimates for legacy bills 15/16			20,000		
All	Various minor overspends on expenditure			27,133		
					244,133	
	Major Cost Savings					
					0	
	Major Changes in Income Levels					
	Wetside activities LMLC & EVLC (includes lessons and general swimming)			54,000		
	Dryside activities-all sites (rents, bookings, courses)			41,000		
	Memberships, Classes and Sales			125,000		
	Various minor revenue areas under budget			5,150		
					225,150	
	Minor Variations				22,069	
	Total Expenditure Variation				491,352	(a)
	EAR MARKED RESERVES					
	Utilised 2016/17					
	Proposed contribution c/fwd to 2017/18					
	Net movement in earmarked reserves				0	
	Total Expenditure variation after Ear Marked Reserves				491,352	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Waste Services

Code	Waste Services	2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
1000	Employees	2,049,010	2,070,201	21,191	1.0%	
2000	Premises	98,750	191,134	92,384	93.6%	
3000	Transport	801,440	894,928	93,488	11.7%	
4000	Supplies and Services	897,530	992,139	94,609	10.5%	
	Total Direct Expenditure	3,846,730	4,148,403	301,673	7.8%	
7000	External Income	(2,071,220)	(2,239,379)	(168,159)	-8.1%	
	Net Direct Expenditure	1,775,510	1,909,024	133,514	7.5%	(a)
5000	Support Services	535,420	535,420	0		
6500	Depreciation	443,680	402,611	(41,069)		
	Total Indirect Expenditure	979,100	938,031	(41,069)		
	Total Waste Services Expenditure	2,754,610	2,847,055	92,445		
	Waste Services - Cost Centres					
WS650	Street Cleansing	527,070	479,521	(47,549)		
WS700	Refuse Collection	1,388,700	1,112,338	(276,362)		
WS710	Trade Waste Collection	(120,460)	(39,319)	81,141		
WS725	Kerbside Recycling	1,193,090	884,750	(308,340)		
WS740	16 Shop-Recycling	109,900	31,208	(78,692)		
WS750	Waste Management Staff Unit	217,970	189,191	(28,779)		
WS760	Waste Management Staff Unit Rech	(217,980)	(217,980)	0		
WS770	Unit 3 Carlu Close	100,000	407,346	307,346		
	Total Waste Services Expenditure	3,198,290	2,847,055	(351,235)		
				£	£	
	Total Expenditure Variation				92,445	(a)
	Major Cost Changes					
All	Vehicle repairs and maintenance			57,000		
All	Hire of vehicles due to running an aged fleet			58,000		
WS710	Diposal Charges			12,000		
WS770	Increase in rent and rates for new waste depot			61,200		
WS770	Move and fit out costs for new waste depot (see EMR note below)			156,000		
					344,200	
	Major Cost Savings					
All	Depreciation charges less than budgeted			(41,000)		
					(41,000)	
	Major Changes in Income Levels					
WS700	Garden waste income actual take-up less than budgeted			100,000		
WS700	Shared landfill disposal savings with DCC			(200,000)		
WS710	Trade Waste income			10,000		
WS725	Recycling income, due to both price and tonnage, plastic, cardboard and glass			(113,000)		
					(203,000)	
	Minor Variations			(7,686)		
					(7,755)	
	Total Expenditure Variation				92,445	(a)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Waste Services

	EAR MARKED RESERVES				
	Utilised 2016/17				
WS770	New Homes Bonus monies earmarked for the new waste depot, move and fit out		(256,000)		
WS700/725	Utilise vehicle sinking fund for replacement vans		(23,180)		
	Proposed contribution c/fwd to 2017/18				
WS770	Sprinkler system		20,000		
WS770	Weighbridge		13,600		
WS725	Excess Insurance Claim		10,000		
	Net movement in earmarked reserves			(235,580)	
Total Expenditure variation after Ear Marked Reserves				(143,135)	

		2016/17 Budget £	2016/17 Actual £	Variance £	Variance %	
Code	Housing Revenue Account					
1000	Employees	2,350,280	2,304,229	(46,051)	-2.0%	
2000	Premises	166,070	138,270	(27,800)	-16.7%	
3000	Transport	348,560	379,634	31,074	8.9%	
4000	Supplies and Services	9,056,480	7,132,453	(1,924,027)	-21.2%	
	Total Direct Expenditure	11,921,390	9,954,586	(1,966,804)	-16.5%	
7000	External Income	(14,164,130)	(14,922,003)	(757,873)	-5.4%	
	Net Direct Expenditure	(2,242,740)	(4,967,417)	(2,724,677)	121.5%	
5000	Internal Recharges	1,265,490	1,265,490	0	0.0%	
6500	Capital Charges	977,250	985,227	7,978	-0.8%	
	Total Indirect Expenditure	2,242,740	2,250,717	7,978	-0.4%	
	Total HRA Expenditure	0	(2,716,699)	(2,716,699)	N/A	(a)
	Income					
SHO01	Dwelling Rents Income	(12,593,760)	(12,604,467)	(10,707)	0.1%	
SHO04	Non Dwelling Rents Income	(554,070)	(573,241)	(19,171)	3.5%	
SHO06	Tenant Charges For Services	(42,360)	(9,846)	32,514	-76.8%	
SHO07	Leaseholders' Service Charges	(23,540)	(20,887)	2,653	-11.3%	
SHO08	Contributions Towards Expenditure	(33,720)	(62,729)	(29,009)	86.0%	
SHO09	Alarm Income - Non Tenants	(194,660)	(206,090)	(11,430)	5.9%	
SHO10	H.R.A. Investment Income	(40,000)	(59,430)	(19,430)	48.6%	
SHO11	Miscellaneous Income	(19,000)	(545)	18,455	-97.1%	
	Services					
SHO13A	Repairs & Maintenance	3,548,470	3,515,067	(33,403)	-0.9%	
SHO17A	Housing & Tenancy Services	2,089,200	1,915,252	(173,948)	-8.3%	
SHO22	Alarms expenditure	199,560	147,630	(51,930)	-26.0%	
	Accounting entries 'below the line'					
SHO27	Depreciation	2,000,000	2,000,000	0	0.0%	
SHO29	Bad Debt Provision Movement	25,000	(3,309)	(28,309)	-113.2%	
SHO30	Share Of Corporate And Democratic	327,020	337,165	10,145	3.1%	
SHO31		0		0	N/A	
SHO32	H.R.A. Interest Payable	1,268,030	1,257,909	(10,121)	-0.8%	
SHO34	H.R.A. Transfers between earmarked reserves	2,393,010		(2,393,010)	-100.0%	
SHO35	Reversal of depreciation	(2,000,000)	(2,000,000)	0	0.0%	
SHO36	Financing of capital expenditure	1,001,250	1,094,579	93,329	9.3%	
SHO37	Capital Receipts Reserve Adjustment	(20,800)	(36,400)	(15,600)	75.0%	
SHO38	Major Repairs Allowance	2,800,000	2,797,005	(2,995)	-0.1%	
SHO40	Pension Reserve Adj	0	(22,740)	(22,740)	N/A	
SHO42	Accumulated absences adjustment	0	(1,770)	(1,770)	N/A	
SHO44	Capital Grant Unapp Cr Hra	0	0	0	N/A	
SHO45	Renewable Energy Transactions	(129,630)	(179,854)	(50,224)	38.7%	
	Total HRA Expenditure	0	(2,716,699)	(2,716,699)	N/A	
	Total HRA Expenditure				(2,716,699)	(a)
	Major Cost Increases			Variance £		
	Financing of capital expenditure			93,329		
	Capital Grant Unapp Cr Hra			0		
					93,330	

HOUSING REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

Housing Revenue Account

				Variance £		
	Major Changes in Income Levels					
	Renewable Energy Transactions			(50,224)		
	Non Dwelling Rents Income			(19,171)		
	Tenant Charges For Services			32,514		
	Contributions Towards Expenditure			(29,009)		
	H.R.A. Investment Income			(19,430)		
	Miscellaneous Income			18,455		
	Dwelling Rents Income			(10,707)		
	Alarm Income - Non Tenants			(11,430)		
					(89,001)	
	H.R.A. Transfers between earmarked reserves			(2,393,010)		
	Pension Reserve Adj			(22,740)	(2,415,750)	
	Minor Variances totalling				(17,688)	
	Total HRA Expenditure				(2,716,699) (a)	
	Net movement before transfers to/from earmarked reserves				(2,716,699)	
	Total Variation brought forward				(2,716,699)	
	EAR MARKED RESERVES					
				£		
	Utilised 2016/17					
EQ692	Renewable projects funded from reserve			(70,000)		
EQ693	Affordable Rents surplus used for new development			(38,967)		
EQ694	Housing Maintenance Fund utilised for major works on existing properties (M.R.A.) - very little required this year			(385)		
	Proposed contribution c/fwd to 2017/18					
	Solar PV income paid into reserve			183,186		
	Affordable Rents surplus earmarked			73,060		
	Budgeted contribution to Housing Maintenance Fund			1,704,420		
	PWLB loan premium deficit to be earmarked			485,530		
	Final balance transferred to Housing Maintenance Fund			379,855		
	Net movement in earmarked reserves				2,716,699	
	Total Expenditure variation after Ear Marked Reserves				0	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

EARMARKED RESERVES AT 31 March 2017

Miscellaneous General Fund Reserves	Cost Centres	B/F 31/3/16	(Cont To Emr)	Utilisation of EMR	Transfers	C/F 31/3/17
Community Development - Tap Fund Contribution	CD200	(62,413)		26,381		(36,032)
Community Development - Seed Grant Funding	CD200	(21,310)	(9,200)	18,000		(12,510)
Community Development - PCT money	CD210	(3,500)		1,864		(1,636)
Pannier Market - Repairs to Clock Tower	CD300	(7,000)				(7,000)
Multi-Storey Car Park - Planned works	CP520	(80,000)				(80,000)
Resurfacing of Amenity Car Parks	CP530	(75,000)				(75,000)
Structural Surfacing P&D Car Parks	CP540	(35,000)		32,400		(2,600)
Customer Services - Franker Replacement	CS902	0				0
Cemetery Churchyard Path & Wall repairs	ES100	0				0
CCTV Initiatives -Tiverton TC Project	ES200	(9,648)		6,178		(3,470)
Community Safety Partnership	ES256	(14,702)				(14,702)
RRO Grants	ES353	(4,770)				(4,770)
P Sector Housing	ES354	(30,540)				(30,540)
Public Health Grant	ES361	(44,221)		36,943		(7,278)
Parks & Open Spaces-Trees Inspection/Walls	ES450	(53,000)		15,950		(37,050)
Play Areas Works	ES460	(21,000)				(21,000)
Air Quality Monitoring	ES660	(8,695)				(8,695)
E/Health restructure	ES733	0				0
Grounds Maintenance Digger/Trailer & Tractor	GM960	(12,663)	(21,000)			(33,663)
Corp Training - 12/13 Underspend part c/fwd	HR200	(38,032)		29,518		(8,515)
IT - Gazetteer - Aerial Photography every 3yrs	IT100	(17,870)		3,980		(13,890)
ICT - Network/Hardware - Printer Replacements	IT400/500	(23,000)				(23,000)
ICT - ICT Staff Unit - Staff Training 15-16	IT600	(1,000)				(1,000)
IT Govt Connect Project Updates	IT700	(4,043)				(4,043)
Electoral Registration	LD100	(7,000)		7,000		0
District Elections	LD201	(17,716)	(20,000)			(37,716)
Elected Members training	LD300	(5,300)		5,300		0
Development Control	PR200	(51,943)		11,943		(40,000)
Development Control	PR200	0	(20,850)			(20,850)
Land charges Software Licence	PR210	(5,000)				(5,000)
New Burdens Grant Fund	PR210	0	(4,060)			(4,060)
LABGI - Local Authority Business Growth Initiative	PR400	(18,915)		6,299		(12,616)
Industrial Sites & Buildings - Window Installation	PR405	0				0
Brownfield Shared Plan DCLG monies	PR600	(10,000)	(14,645)			(24,645)
Statutory Development Plan	PR810	(60,000)	(50,000)			(110,000)
Public Convenience - Hemyock refurb	PS350	(20,000)				(20,000)
Flood Projects 2015-16	PS400	(31,400)		12,000		(19,400)
Phoenix House Council Chambers	PS810	0				0
Town Hall Toilet refurb	PS830	(11,300)		11,300		0
Old Road Depot	PS850	(5,630)				(5,630)
Bus Station Maintenance	PS880	0				0
Property Services Vehicle for MS Operative	PS980	(12,000)				(12,000)
Business Rates Retention Scheme (NNDR)	RB300/RB330	(30,000)				(30,000)
Local Welfare Assistance Scheme	RB340	(42,900)				(42,900)
Local Council Tax New Burdens Grant	RB330	(12,150)				(12,150)
Universal Credit Delivery Partnership	RB350	(9,050)		9,050		0
Recycling Unit - Bay and Baler Works. New scheme	WS725	0	(10,000)			(10,000)
Sprinkler & Weighbridge EMR	WS770	0	(33,600)			(33,600)
Insurance MMI	CM300	(86,278)				(86,278)
New Burdens Grant Fund		(55,359)				(55,359)
HMRC Enquiry		(41,900)				(41,900)
Digital Transformation Project		0				0
GF shops - surplus 15/16		(140,000)			(60,281)	(200,281)
Total Miscellaneous General Fund Reserves	EQ660	(1,241,248)	(183,355)	234,106	(60,281)	(1,250,778)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2016/17

EARMARKED RESERVES AT 31 March 2017

Other GF Revenue Reserves	Cost Centres	B/F 31/3/16	(Cont To Emr)	Utilisation of EMR	Transfers	C/F 31/3/17
Development Control Recycling - S106	EQ646	0	(3,209)			(3,209)
Capital Earmarked Reserves	EQ650	(567,132)		20,932	75,000	(471,200)
Capital EMR PSH Grants	EQ652	(1,130,347)		8,000		(1,122,347)
New Homes Bonus Reserve ***	EQ653	(1,600,698)	(1,841,639)	914,796	70,000	(2,457,541)
Economic Development EMR	EQ654	(101,000)				(101,000)
ICT Projects Reserve	EQ655	(92,000)		36,000		(56,000)
Cullompton Rail Station	EQ656	0			(40,000)	(40,000)
Flood dedence Ashleigh Park Bampton	EQ657	0			(67,000)	(67,000)
Phoenic Lane PC's Conversion	EQ658	0			(38,000)	(38,000)
NNDR Reserve	EQ659	(876,025)		315,744	60,281	(500,000)
High St Innovator Payment	EQ681	(43,308)		29,793		(13,515)
Vehicles Sinking Fund	Various	(1,447,831)	(530,000)	23,180	51,380	(1,903,271)
Plant Sinking Fund	Various	(22,910)	(40,990)		(71,380)	(135,280)
Equipment Sinking Fund	Various	(84,250)	(61,250)	3,000	20,000	(122,500)
Maintenance Sinking Fund	Various	(15,930)	(63,500)			(79,430)
Car Park Machine replacement Sinking Fund	EQ686	(20,000)				(20,000)
Community Housing Fund	EQ741	0	(131,360)			(131,360)
Capacity Funding	EQ820	(183,044)	(224,000)	72,811		(334,233)
Neighbourhood Planning Funding	EQ821	(20,000)				(20,000)
Culm Garden Village Project	EQ824	0	(214,285)			(214,285)
Total Other GF Revenue Reserves		(6,204,475)	(3,110,232)	1,424,256	60,281	(7,830,170)

*** A significant amount of the New Homes Bonus is earmarked for revenue items and the capital programme in 2017/18, with further amounts for future capital programmes in the medium term financial plan. If recommendation 2 is approved then this balance will be reduced. (See para 2.5)

Total Section 106 - Open Space funds	Various	(656,643)	(119,646)	69,480		(706,809)
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Maintenance	Cost Centres	B/F 31/3/16	(Cont To Emr)	Utilisation of EMR	Transfers	C/F 31/3/17
Dev Cont Linear Park	EQ638	(58,874)	(359)	4,234		(54,999)
W52 Popham Close Comm Fund	EQ640	(21,798)	(132)	1,995		(19,935)
W67 Moorhayes Com Dev Fund	EQ641	(19,811)	(120)	1,662		(18,269)
W69 Fayrecroft Willand Ex West	EQ642	(51,614)	(311)	4,725		(47,200)
W70 Developers Contribution	EQ643	(66,138)	(397)	6,801		(59,733)
Dev Cont Winswood Crediton	EQ644	(43,829)	(267)	3,152		(40,944)
Total Maintenance Reserves		(262,064)	(1,586)	22,569	0	(241,080)

Total Developers Contributions / s106 Funds		(918,707)	(121,232)	92,049	0	(947,889)
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	B/F 31/3/16	(Cont To Emr)	Utilisation of EMR	Transfers	C/F 31/3/17
RESERVES	(8,364,429)	(3,414,819)	1,750,411	(0)	(10,028,838)

Net movement into General Fund Earmarked Reserves = (TREMR)

(1,664,408)

HRA Earmarked Reserves	Cost Centres	B/F 31/3/16	(Cont To Emr)	Utilisation of EMR	Transfers	C/F 31/3/17
HRA Sewage Treatment Plant works	EQ691	(25,000)				(25,000)
Renewable Energy Fund E.M.R.	EQ692	(341,821)	(183,186)	70,000		(455,007)
HRA Affordable Rent surplus	EQ693	0	(73,060)	38,967		(34,093)
Housing Maintenance E.M.R.	EQ694	(8,886,245)	(2,084,275)	385		(10,970,135)
HRA Premium Deficit for PWLB loan	EQ696	(483,157)	(485,530)			(968,687)
Total HRA EARMARKED RESERVES		(9,736,223)	(2,826,051)	109,352	0	(12,452,922)

Net movement into HRA Earmarked Reserves = (HOTREM)

(2,716,699)

RESERVES		(18,100,652)	(6,240,870)	1,859,763	(0)	(22,481,760)
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Code	Scheme	Approved Capital Programme 2016/17 £000's	Total Slippage B/fwd & Adj to Approved Capital Programme 16/17 £000's	Adjusted Capital Programme 2016/17 £000's	Total Actual Spend to 31/03/17 £000's	Variance to budget £000's	Slippage to be carried forward to 2017/18 £000's	Slippage to Earmarked Reserve
	General Fund Projects							
CA624 CA618	Lords Meadow leisure centre Main car park resurfacing LMLC AWP		50,000	50,000 0	0.00 -2,135.62	-50,000.00 -2,135.62	50,000 0	
CA627 CA626	Exe Valley leisure centre E.V.L.C. - Pressure set replacement Hot/Cold E.V.L.C. - Fitness extension - subject to business case *	50,000 250,000	472,000	50,000 722,000	0.00 65,272.61	-50,000.00 -656,727.39	50,000 657,000	
CA451	Phoenix House Phoenix House - Ground Floor changes - subject to business case	100,000		100,000	0.00	-100,000.00	0	
CA505	Pannier Market Pannier Market - Pedestrian roof cover - subject to business case **	250,000	110,000	400,000	0.00	-400,000.00	0	
CA507 CA508	Tiverton Pannier Market Pigeons Pannier Market Clock Tower		73,000 34,000	73,000 34,000	3,143.20 21,806.20	-69,856.80 -12,193.80	70,000 12,000	
CA709	MSCP Improvements MSCP improvements (refer to Matrix condition report)	50,000	86,000	139,000	-7,098.00	-146,098.00	139,000	
CA608 CA628	Play Areas Play area refurbishment - Wilcombe Tiverton Play area refurbishment - West Exe Recreation Ground Tiverton		50,000	50,000 50,000	58,856.00 0.00	8,856.00 -50,000.00	0 50,000	
CA403 CA420 CA448 CA452 CA462 CA463 CA454 CA455 CA826 CA570 CA431 CA462	Other Projects Town Hall Redevelopment Project Landscaping and flood defence schemes - Ashleigh Park Bampton Amenity improvements Pannier Market and leisure centre hub and amenity system Streetscape improvements Large flood defence scheme - Newton St Cyres Pharmasane - Conversion to homeless shelter S.L.L. Phoenix Green Project Waste Management - Porta Cabins at Carlu Place Cogswell Well Costs Renovation of Lowman Green PC's to retail unit Renovation of Town Hall development site (6 Houses, 24 Apartments)		3,000 67,000 15,000 30,000 35,000 50,000 40,000 30,000 114,000 0 0	3,000 67,000 15,000 30,000 35,000 50,000 40,000 30,000 114,000 0 0	23,018.01 0.00 0.00 38,610.00 16,151.12 0.00 1,626.34 0.00 113,910.00 29,441.60 -330.00 2,780.00	20,018.01 -47,000.00 0 -15,000.00 -35,000.00 -50,000.00 -38,373.66 -30,000.00 -90.00 29,441.60 -330.00 2,780.00	0 0 0 0 0 0 0 30,000 0 0 0 0	67,000 38,000
CA421 CA423 CA425 CA435 CA437 CA439 CA442 CA446 CA456 CA457 CA444	ICT Projects Replacement of PC estate 330's Continued replacement of WAN/LAN Server farm expansion/upgrades Email and Communications infrastructure Mobile Working NDI, MX Arc Server Spatial (open Source Mapping) E-Financials Technical refresh Digital Transformation - replacement of CRM Digital Transformation including Cosmic for Mid Devon SQL/Oracles refreshes		40,000 60,000 86,000 104,000 30,000 18,000 30,000	40,000 60,000 86,000 104,000 30,000 18,000 30,000	8,521.76 0.00 12,028.15 42,775.00 32,000.00 0.00 30,516.04 0.00 20,000 50,000 8,119.63	-31,478.24 0 -56,971.85 -1,000.00 -41,225.00 -7,000.00 -18,000.00 516.04 -50,000.00 -20,000.00 -41,880.37	31,000 60,000 96,000 0 61,000 7,000 0 50,000 0 21,000	
CA712	Replacement Vehicles - Grounds Maintenance Iveco Tipper (or equivalent)		24,000	24,000	0.00	-24,000.00	24,000	
CA814 CA821	Replacement Vehicles - Refuse Collection Dennis Eagle Terberg RCV 22-28t (or equivalent) Refuse Vehicles with Food waste capability ***		160,000 740,000	160,000 900,000	0.00 0.00	-160,000.00 -900,000.00	160,000 900,000	
CA822	Replacement Vehicles - Street Cleansing 7.5T Tipper		100,000	100,000	0.00	-100,000.00	100,000	
CA825 CA827	3.5T Tipper 3.5T Tipper		25,000 25,000	25,000 25,000	0.00 0.00	-25,000.00 -25,000.00	25,000 25,000	
		1,270,000	2,560,000	3,530,000	482,864.04	-3,347,135.96	2,518,000	105,000
CG215 CG216 CG201	Private Sector Housing Grants Works in Default Grants Private Sector Housing initiatives to be prioritised Disabled Facilities Grants-Private Sector	104,000 468,000	0 0	104,000 468,000	19,788.59 0.00 293,572.89	19,788.59 -104,000.00 -174,427.61	0 0 174,000	84,000
		572,000	0	572,000	313,361.58	-258,638.42	174,000	84,000
CA200	Affordable Housing Projects Grants to Housing Associations to provide units (funded by committed sum)		0	222,000	20,079.84	-201,920.16	0	202,000
		222,000	0	222,000	20,079.84	-201,920.16	0	202,000
	Total General Fund Projects	2,064,000	2,560,000	4,624,000	816,305.46	-3,807,694.54	2,792,000	391,000

Code	Scheme	Approved Capital Programme 2016/17	Total Slippage B/fwd & Adj to Approved Capital Programme 16/17	Adjusted Capital Programme 2016/17	Total Actual Spend to 31/03/17	Variance to budget	Slippage to be carried forward to 2017/18	Slippage to Earmarked Reserve
		£000's	£000's	£000's	£000's	£000's	£000's	£000's
CA100	HRA Projects Major repairs to Housing Stock	2,860,000	131,000	2,991,000	2,797,005.18	-193,994.82	87,000	107,000
CA111	Renewable Energy Fund Spend	200,000	156,000	200,000	70,000.00	-130,000.00	0	130,000
CA112	(1) Birchen Lane - re development of unit for housing conversion (4 units)			156,000	202,776.49	46,776.49	0	
CA131	Woolcott Way - 1 bed Bungalow			0	385.00	385.00	0	
CA119	(1) Palmerston Park Tiverton - affordable dwellings (26 units)		3,793,000	3,793,000	1,075,532.83	-2,717,467.17	2,671,000	
CA122	Waco Upper 3.5l (or equivalent)		24,000	24,000	24,000.00	-24,000.00	0	
CA123	Waco Lower 3.5l (or equivalent)		239,000	239,000	1,116,000.00	-877,000.00	24,000	
CC200	Disabled Facilities Grants- Council Houses	267,000	297,000	297,000	298,846.00	-31,846.00	298,000	
CA120	Burlescombe (6 units) ***	100,000	685,000	785,000	9,245.60	-775,754.40	776,000	
***	Note E700k in 15/16 slipped to 16/17							
CA125	Waddeton Park - (70 units)	2,000,000	-4,000	1,996,000	4,640.00	-1,991,360.00	1,991,000	
CA126	Sewerage Treatment Works - Washfield		25,000	25,000	0.00	-25,000.00	25,000	
CA127	* Stoodleigh - Pending feasibility (4 units)	520,000		520,000	0.00	-520,000.00	520,000	
CA132	Repairs mobile replacement				17,370.51	17,370.51	0	
	Total HRA Projects	5,977,000	5,109,000	11,086,000	4,476,956.61	-6,609,043.39	6,392,000	237,000
Total	2016/17 CAPITAL PROGRAMME GRAND TOTAL	8,041,000	7,669,000	15,710,000	5,293,262.07	-10,416,737.93	9,184,000	628,000

(1) - Note Balance of budget remaining on Palmerston Park & Birchen slipped into 2017/18

Code	2016-17 Funding Stream	Approved Capital Programme Funding 2016/17	Total Slippage B/fwd & Adj to Approved Capital Programme 16/17	Adjusted Capital Programme Funding 2016/17	Total Actual Funding to 31/03/17
		£000's	£000's	£000's	£000's
	General Fund Projects				
9801	S106 - Affordable Housing Contributions	222,000	0	222,000	45,079.94
9802	General Housing Reserve	146,000	146,000	295,000	193,532.36
9727	Newcastle Bonus (CGJ)	310,000	0	310,000	293,572.99
9727	Newcastle Bonus (GF)	1,070,000	1,606,000	2,676,000	342,629.00
9857	Private Sector Housing Grants EMR	165,000	0	165,000	6,000.00
9990	Contribution from Sinking Funds	329,000	329,000	489,000	0.00
9854	Contribution from CGJ - Non Specific	160,000	42,000	42,000	20,549.91
9890	Useable Capital Receipts General		434,000	434,000	85,541.38
	Total General Fund Projects	2,064,000	2,560,000	4,624,000	816,305.46
	HRA Projects				
9801	S106 & Affordable Housing Contributions		300,000	300,000	200,000.00
9890	* Useable Capital Receipts General to be generated in 2016/17	365,000	0	365,000	316,216.51
*	Contribution from existing Useable Capital Receipts				
9710	HRA Reserve	2,860,000	131,000	2,991,000	2,797,005.18
9727	Newcastle Bonus (HRA)	21,000	21,000	21,000	0.00
9890	1-4-1 receipts reserve	350,000	250,000	600,000	417,930.60
9990	Renewable Energy Fund	200,000	0	200,000	70,000.00
9990	Housing Maintenance Fund	272,000	3,053,000	3,325,000	385.00
9990	Affordable Rents Surplus	73,000	0	73,000	38,966.87
9942	PWLB Borrowing	1,836,000	-4,000	1,832,000	0.00
9704	Homes & Communities Agency Grant (HCA)		1,330,000	1,330,000	636,452.45
9890	HRA Reserve		24,000	24,000	0.00
9990	HRA EMR		25,000	25,000	0.00
	Total HRA Projects	5,977,000	5,109,000	11,086,000	4,476,956.61
	2016/17 CAPITAL PROGRAMME GRAND TOTAL FUNDING	8,041,000	7,669,000	15,710,000	5,293,262.07

SCRUTINY COMMITTEE 19 JUNE 2017

COMMUNITY SAFETY ANNUAL REPORT

Cabinet Member(s): Cllr Colin Slade & Cllr Margaret Squires
Responsible Officer: Simon Newcombe, Public Health and Professional Services Manager

Reason for Report: To provide Scrutiny with oversight of the Community Safety Partnership including an overview the working relationships of partner agencies and delivery of activities against the community safety priorities.

RECOMMENDATION: To acknowledge the work of the Community Safety Partnership (CSP) and the revised priorities for 2017-18.

Relationship to Corporate Plan: There is a direct relationship between the community well-being priorities within the Corporate Plan the role of the CSP to reduce crime and disorder.

Financial Implications: None directly arising from this report. Funding for the Partnership is outlined in Section 4.0 of this report. An outline of expenditure plans for 2017/18 is provided in Section 6.0 of this report.

Legal Implications: It is a statutory requirement for local authorities to engage with partners, via a CSP, to reduce crime and disorder.

Risk Assessment: Failure to work effectively as a CSP would put the authority at risk of failing to meet its statutory duties and corporate aspirations with regard to crime and disorder.

Equality Impact Assessment: There are no adverse impacts on individuals with protected characteristics. Overall, the aim of the Partnership is to work towards a safer community for all including those most vulnerable to crime and disorder.

1.0 Introduction

- 1.1 The East & Mid Devon Community Safety Partnership is a statutory function under the Crime & Disorder Act 1998 which requires named agencies to work together in order to reduce crime and disorder.
- 1.2 The Partnership is a multi-agency group. The formal structure is detailed in Annexe A.
- 1.3 This report will give an overview of the recent activities coordinated by the CSP, specifically focusing on the Mid Devon area, and the current priorities for 2017-18 based on analytical data.

2.0 Priority Areas

- 2.1 The priorities of the East and Mid Devon Community Safety Partnership for 2016/2017 are as follows:

- Anti-Social Behaviour
- Domestic and Sexual Violence and Abuse
- Scams and Online Safety
- Substance Misuse
- Crime Prevention
- Child Sexual Exploitation
- Modern Day Slavery
- Preventing Violent Extremism

2.2 Additional priorities added for 2017-18 are:

- Hate Crime
- Communications Strategy
- Local Priorities

2.3 These activities are based on the findings within the Devon Strategic Assessment which is commissioned annually by Safer Devon Partnership which is the County Strategic Strategy Group.

3.0 Partnership Structure

3.1 The Partnership has a Steering Group which meets four times a year and is chaired by Chief Inspector Sarah Johns. In Mid Devon we have three local multi-agency Local Advisory Groups (LAGs). These cover each main locality town and meet between 2 and 4 times a year.

3.2 In addition to the LAGs there is an East and Mid Devon Domestic and Sexual Violence and Abuse Forum which meets quarterly.

3.3 Although attendance at all these groups including the Steering Group can be patchy, in the main it is good despite the severe financial constraints on all agencies which impacts on staffing levels.

3.4 The CSP Steering Group assesses the activities in the Districts that are coordinated by the Community Safety Officers and support staff.

4.0 Partnership Funding

4.1 Last financial year (2016-17) the Community Safety Partnership received £19,000 from the Office of the Police and Crime Commissioner via the Safer Devon Partnership. This was split equally between East and Mid Devon meaning that Mid Devon received £9,500. Most of the money has been spent on the initiatives/projects listed below and some for room hire for various meetings.

4.2 For 2017-18 funding for Community Safety Partnerships has been increased to £24,000 with £4000 of that being ring-fenced to tackle issues of violent extremism, modern day slavery and child sexual exploitation specifically.

4.3 The Community Safety Support role is partly funded by contributions from Police and Fire Service which is another form of income into the partnership.

5.0 Initiatives funded during 2016-17

- 5.1 **Devon Mediation Service** to enable police and other agencies to make referrals free of charge to alleviate community tensions and escalation of behaviours. During the year 7 referrals made into the service from Mid Devon area resulting in positive intervention to resolve community disputes.
- 5.2 **Child Sexual Exploitation training** - 25 staff from partner agencies received the training. This also included taxi drivers, teaching assistants and Children's Centre staff.
- 5.3 **Graffiti removal kits and liquids** provided to community groups in Tiverton who cleaned high visibility areas.
- 5.4 **Mid Devon Show 2016** – costs towards marquee hire and entry fees paid for Council, Police and Fire Service staff to attend with a joint display stand offering support and advice to the local communities – over 300 conversational engagements were had during the day.
- 5.5 Contribution towards **CSP Annual Conference** where we update agency staff and the public on the CSP priority areas and activities.
- 5.6 **'Last Orders' x 4 theatre Performances at Mid Devon Schools** raised awareness with Year 9s (age 14-15) of alcohol, drug and sexual issues.
- 5.7 **Youth Services summer activities funded** to provide intervention work with young people over the summer break.
- 5.8 **Be Safe cards re-printed and distributed** containing helpline and support services numbers. Used by Street Pastors and Police Community Support Officers (PCSOs).
- 5.9 **BTheChange** – a contribution was made to this initiative which provides intervention and support for local offenders in custody. 15 individuals from the Mid Devon area engaged in the project.
- 5.10 **Safe Parking** a banner was funded for Duchy School raising awareness with the community and parents about the need to safely park at the school.
- 5.11 A contribution was made to Devon County **Domestic Abuse services**.
- 5.12 A contribution was made to Culm Valley Childrens Centre who were supporting women attending the **Pattern Changing (Domestic Abuse)** courses.
- 5.13 Reprint of **StayOver StaySafe** CSP flyers for campsites.
- 5.14 **A Radio for Tiverton Street Pastors** was funded which is used every weekend to ensure community safety around the town.

- 5.15 Contribution to **SPACE Youth Services** supporting vulnerable young people in the Tiverton area and providing intervention work over a 4 month period.
- 5.16 **School Safe Parker Scheme in Crediton** raising awareness to pupils, parents and community.
- 5.17 **Alarmed Padlocks for rural communities** prevention of shed breaks and prevention of repeat victims of crime.
- 5.18 **Crime prevention signs and personal alarms** for distribution by local policing teams and partners.
- 5.19 Other work has included raising awareness of **on-line safety and grooming** via sessions at schools across Devon which has upskills around 180 teachers and support assistance, social workers and school nurses. Parents of primary school children are also now receiving sessions as well as the staff. Mid Devon staff have also benefited from this training via the Safeguarding function.

6.0 Anti-Social Behaviour (ASB)

- 6.1 The Anti-Social Behaviour Officer for Mid Devon coordinates the multi-agency responses to resolve problematic anti-social behaviour in the community. This is addressed by a coordinated response managed by the officer.
- 6.2 Mid Devon works to the Peninsula ASB Escalation Process which starts with simple warning letters, if necessary moves onto Acceptable Behaviour Contracts which are voluntary agreements with individuals and then in the worst cases it may involve the necessity to involve the courts.
- 6.2 During the last year (1/4/16 – 31/3/17) 35 youths have been discussed at the monthly youth ASB Meetings, of which 17 remain on the agenda from April 2017. Two multi-agency meetings have been arranged on an ad hoc basis to discuss adults that have come to notice by either the Police or other key professionals.
- 6.3 During the period 1/4/16 – 31/3/17
 - 43 Warning Letters were issued, 33 of which were sent to under 18 year olds
 - 18 Acceptable Behaviour Contracts were issued, 15 of which were to those under 18 years
- 6.4 On 13 April 2017 a Civil Injunction was obtained through Exeter Magistrates Court for a young man aged 17 years. Mid Devon District Council's ASB Officer and Legal Team worked very closely with the Tiverton Neighbourhood Policing Team to obtain this injunction. It has been breached several times and process is in place to take this back to court.

7.0 Projects and expenditure plans for 2017-18

- 7.1 'Last Orders' theatre performance planned for Tiverton High School and Cullompton Community college for Year 9s (age 14-15) regarding alcohol issues.
- 7.2 Chelsea's Choice theatre performance planned for Tiverton High School and Cullompton Community College Year 6s (age 11-12) raising awareness of Child Sexual Exploitation.
- 7.3 Mediation Services – a contribution to enable local referrals by agencies to be made free of charge.
- 7.4 Internet Safety Training for children, staff and parents within Mid Devon Primary School settings.
- 7.5 Argos till roll campaign to raise awareness of Domestic & Sexual Abuse including support line numbers. This will run from Oct 2017 as part of the 16 Days of Action to raises awareness across Devon, and continue over Christmas into early January. This will include Tiverton, Honiton and 2 Exeter stores and is a joint project between the CSP, Exeter CSP and Splitz (DV Services) and Devon Rape Crisis.
- 7.6 Safeguarding information for staff which will include awareness on Modern Slavery, Prevention of terrorism and Child Exploitation is to be released to Mid Devon staff as part of the revised safeguarding plan during the summer of 2017.
- 7.7 A partnership stand is planned for the Mid Devon Show 2017.

8.0 Emerging Issues

- 8.1 During the last couple of years the police have experienced a change in policing numbers and priorities. They have needed to change their focus from 'traditional crimes' within community, such as car crime, criminal damage and theft, including shoplifting to focus on crimes which cause the most harm or where there are vulnerabilities and a greater overall impact on society, such as domestic abuse, child sexual exploitation, modern day slavery and safeguarding. Social Media also causes many issues where both vulnerable children and adults have become victim of on-line grooming, sexting or scams. Much of this work is done out of the view of the general public and is very time consuming.
- 8.2 It may be hard for many members of the community to appreciate, or accept that these types of crimes happen in Mid Devon, or even Devon - but they do - regularly. Some of this crime is linked to drug related criminal gangs that operate out of our force area but their actions and activities are impacting on some members of our communities. This is known as organised crime and is occurring in the East and Mid Devon areas and Exeter City. Partnerships are now starting to get more involved with understanding what this type of crime involves and how it links to modern slavery, child sexual exploitation and drug

crime. We will be working with the police to assist in getting the right messages and advice to staff in partner agencies, and the community, when it is relevant and appropriate to do so.

9.0 The CSP Priorities and Action Plan for 2017-18 is attached as **Annex A** which contains more information about the CSP activities.

Contact for more Information: Julia Ryder, Community Safety & Emergency Planning Officer. Tel: 01884 234996 email: communitysafety@middevon.gov.uk or Simon Newcombe, Public Health and Professional Services Manager Tel. 01884 244615 or snewcombe@middevon.gov.uk

Circulation of the Report:

Cabinet leads for Public Health and Community Well-being – Cllr Margaret Squires and Cllr Colin Slade

Leadership Team

Scrutiny Committee

List of Background Papers:

None

ANNEXE A

East & Mid Devon Community Safety Partnership Plan 2017-18



East & Mid Devon Community
Safety Partnership

Aim - The Community Safety Partnership (CSP), will work together to make both East and Mid Devon safe places in which to live, work and visit.

Identifying Priorities 2017-18

The CSP uses analytical data gathered within the Devon Strategic Assessment and the Devon and Cornwall Peninsula Crime and Disorder Strategic Assessment to help identify key trends and hotspots of crime and disorder. It was acknowledged within both reports that crime in general is falling year on year but there are different types of crime coming to the fore such as cyber-crime and fraud, and others where recent media exposure has increased public confidence to report, such as domestic and sexual crimes.

In addition to the above analytical reports the CSP has taken into account feedback from members of the public via various forms of consultation such as the Annual Conference and Local Action Group meetings.

As a result of assessment and consultation our priorities for the 12 months will be as follows:-

- **Domestic, family and sexual abuse**
- **Alcohol and Substance misuse**
- **Anti-social behaviour**
- **On-line Safety & Scams**
- **Child Sexual Exploitation**
- **Modern Day Slavery**
- **Crime Prevention, including rural crime and Prevent (anti-extremism and radicalisation)**

The CSP will be looking to provide initiatives, interventions, training, and safety messages in order to raise public and professional awareness and thereby the prevention of crimes relating to these priority areas.

The Local Action Groups (LAGs) and the thematic groups will tailor their own action plans to localised activities in these key areas.

All communities across East and Mid Devon will continue to receive a high standard of support from agencies within the CSP, and will be encouraged to contribute in order to achieve these objectives.

An overview of the CSP

Objective

Agencies will work in partnership to reduce incidents of crime, disorder and anti-social behaviour whilst improving public confidence to report incidents of crime and anti-social behaviour and knowledge of crime prevention measures to improve resilience.

About the CSP

The structure of the Partnership is similar to that of most others and meets the requirements of the Crime and Disorder Act 1998 *“to work together to reduce crime, disorder and fear of crime locally, in order to improve quality of life and to create a safer living and working environment”*.

Members of the Partnership Steering Group from statutory agencies include:

- Chief Executive of East Devon District Council
- Chief Executive of Mid Devon District Council
- Police Commander for Exeter, East and Mid Devon
- Safer Devon Partnership’s Lead Officer
- Senior Officer from NEW Clinical Commissioning Group
- Senior Officer from Dorset, Devon and Cornwall Community Rehabilitation Company
- Senior Officer from Devon and Somerset Fire and Rescue Service

Other agencies and elected members from both councils are also invited to attend in order to forge and maintain good local working relationships.

The Steering Group meets every 3 months to monitor, oversee and support the work of the Action and Thematic Groups.

Local & Thematic Action Groups

Each main town in East & Mid Devon has a geographically based Local Action Group (LAG), which is responsible for the town and its rural communities. In East Devon there are four namely, Axe Valley (Axminster and Seaton), Honiton, Exmouth and finally Sidmouth and Ottery St Mary. In Mid Devon there are three namely Exe (Tiverton), Creedy (Credon), and Culm, (Cullompton).

LAGs which are unique to East and Mid Devon in the Devon and Cornwall area were established to tackle crime, disorder, anti-social behaviour and community safety issues within those localities. They comprise local officers, some of which are from the statutory organisations mentioned above, but also may include elected members and representatives from the voluntary and business sectors.

In addition there are two thematic groups that look to address issues of domestic and sexual abuse, and keeping safe on-line. Each of the LAGs and thematic groups has objectives and action plans which link directly to the Partnership Plan.

Funding

The CSP receives a small amount of funding from the Safer Devon Partnership and this is distributed to the LAGs and theme groups in order to support local work. Often it is not the large expensive projects that prove to be the most beneficial to local areas but smaller sums can ‘seed fund’ a project or help support a local initiative.

East and Mid Devon Community Safety Partnership Priorities and Action Plan for 2017/18

Priorities	Activity	Aims	Measures and Progress
Anti-Social Behaviour	<p>Early identification, early intervention, targeted activity and Identify persistent and resistant cases</p> <p>Promote and support multi agency working</p> <p>Use of ASB powers/legislation</p> <p>Use of mediation</p> <p>Promote Learn 2 Live and the Honest Truth re anti-social driving</p>	<p>Reduction in Anti-Social Behaviour</p> <p>Number of successful outcomes</p> <p>Reduced fear of crime</p>	<p>Number of cases</p> <p>Number of case conferences held and attended</p> <p>Number of times powers used</p> <p>Number of times mediation used</p> <p>Number of events held and number of pupils in attendance at Learn 2 Live</p>
Alcohol and Substance Misuse	<p>Promote 'Last Orders' productions in schools</p> <p>Share ARID data and review as appropriate</p> <p>Reprint and distribute 'Be Safe' Cards</p> <p>Attendance at SDP Drug and Alcohol Group</p> <p>Support harm reduction messages</p> <p>Deliver 'Bite Size, workshops for practitioners</p> <p>Provide secure sharps boxes where required and train staff re the emptying procedures</p> <p>Support Street Pastors in Mid Devon and Nightshift at Exmouth</p>	<p>Reduction in alcohol and drug related incidents</p>	<p>Number of plays performed and number of pupils in attendance</p> <p>Where distributed</p> <p>Number of meetings attended</p> <p>Messages sent</p> <p>Number of workshops held and number of attendees</p> <p>Number and location of boxes and number of staff trained</p> <p>numbers of persons assisted.</p> <p>Numbers of staff trained re various issues</p>

Domestic Abuse and Sexual Violence	<p>Attendance/support for DSVF forum and support DSVF forum priorities</p> <p>Support national campaigns and local activity e.g. November awareness Week and 16 days of action</p> <p>Use till receipts to advertise SPLITZ services</p> <p>Deliver 'Bite Size, workshops for practitioners</p>	<p>Increased reporting of domestic and sexual abuse offences</p> <p>Increased awareness of the issues</p>	<p>Number of meetings attended</p> <p>Link to priorities</p> <p>Number of campaigns supported and detail local inputs.</p> <p>Number of till receipts issued at Argos shops in Tiverton and Honiton</p> <p>Number of workshops held and number of attendees</p>
Child Sexual Exploitation	<p>Promote 'Chelsea's Choice' production in local schools</p> <p>Awareness raising</p> <p>Social media and Internet Safety group</p> <p>Promote and instigate training for Taxi drivers and similar workers</p> <p>Joint agency working and initiatives</p> <p>Promote the 'Be Curious' campaign</p>	<p>Increased reporting of child sexual exploitation</p>	<p>Number of plays performed and number of pupils in attendance</p> <p>Detail inputs</p> <p>Detail work carried out</p> <p>Number of taxi staff attending training</p> <p>Detail inputs</p> <p>Where promoted</p>
Modern Day Slavery	<p>Raising awareness of modern slavery</p> <p>Promote and instigate training for key staff</p> <p>Promote the 'Be Curious' campaign</p>	<p>Increased reporting of modern day slavery</p>	<p>Detail work carried out</p> <p>Number of staff attending training</p> <p>Where promoted</p>
Crime Prevention	<p>Purchase of crime prevention equipment e.g. rape alarms, padlock alarms.</p> <p>Multi Agency working</p> <p>Use of Community messaging</p>	<p>Early identification of crime trends</p> <p>Reduction in crime</p> <p>Reduced fear of crime</p>	<p>Detail equipment purchased</p> <p>Detail work carried out</p> <p>Number of messages sent</p>

Scams and Online Safety	Continue with INFORM meetings Inputs into schools re internet safety Inputs on scams awareness to various groups Link with national campaigns	Reduce number of scams offences Reduce number of offences re internet Raise Awareness of the issues	Number of INFORM meetings held Number of school inputs and number of pupils attending Number of inputs to various groups Details of local work undertaken re national campaigns
Hate crime and Extremism	Reporting mechanisms in place Support national and local awareness campaigns Promote the 'Be Curious' campaign	Increased reporting Training delivered Number of staff attending training	Detail the mechanisms Detail campaigns supported Where promoted
Communication Strategy	Raise on-line and social media profile of CSP Celebrate partnership working and our successes Increase awareness raising Use the Pin Point system where appropriate	Increased use of social media	Detail work carried out Detail work carried out Detail where and how raised Number of times Pin Point used
Local Priorities	Continue to manage Local Action Groups (LAGS) across both districts and through these tackle local issues	Positively impact on local issues	Number of LAGs held in each district and detail local issues tackled

- **ASB** – has a direct impact on the quality of life, can adversely affect communities, increases people's fear of crime. The impact can be disproportionate to the offending act (e.g. graffiti, criminal damage, drinking, fly posters, harassment)
- **Alcohol and Substance Abuse** – can have long lasting consequences on people's lives; can lead to increases in other areas such as ASB and domestic violence and sexual offences
- **Domestic Abuse and Sexual Violence** – under reported and ruins lives.
- **Hate and extremism** – increases community tensions, adversely affects individuals and communities. Can lead to violent crime and in extreme cases acts of terrorism.
- **Communication Strategy** – Increase awareness through effective on-line and social media use. Maximum effect for minimum outlay and effort.

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